Teaching Review Checklist

Consider the following points when reviewing the teaching session

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| 1 | Environment &Technical* Is quality of recording sufficient?
* Are surrounding appropriate?
* Is teaching uninterrupted?
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| 2 | Communication* Is rapport established?
* Verbal and non verbal clues recognised? Followed up?
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| 3 | Projected outcome (“Aims & objectives”)* What is the purpose of the teaching? E.g. Debrief, topic teaching, CBD
* Is this clear (either from the video or the trainer is able to identify what the focus of the teaching was when sharing the recording.
* Where does this link to either the competencies or the curriculum?
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| 4 | MethodsWhat methods are observed? E.g.* Socratic dialogue
* Establishing what the trainee knows
* Information gathering
* Linking to evidence
* Note taking, mind mapping etc
* Suggestions for further resources
* Use of resources during tutorial
* Appropriate use of “teaching moments”[[1]](#endnote-1)inc change of focus if more urgent teaching need arose
* Do these appear appropriate for this registrar, and their stage of training?
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| 5 | Anything else?* Were any others dealt with? E.g. operational matters, registrar concern
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| 6 | What next?* Any follow up planned?
* Plans for next teaching session (if appropriate)
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| 7 | Discussion* Self evaluation by the trainer appropriate?
* Able to link it to educational theory e.g. using Pendleton’s rules?
* Future plans for teaching, aware of alternative methods
* Learning needs identified for PDP?
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1. Questions or gaps of knowledge unrelated to the topic under discussion but which can be quickly & effectively dealt with at the time, or clearly acknowledged and “parked” for later discussion. [↑](#endnote-ref-1)