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| Specialty School  **Action Identified by the QSB for Specialty Schools** | Action | Update/Evidence Received |
| Anaesthesia | 1. The development of an action plan for integration of the North and South of the region to be presented to the QSB by April 2015. |  |
| 1. Governance arrangements to be developed around the Clinical Supervision Feedback model to be presented to QPED by February 2015. |  |
| 1. An action plan for the roll-out of the Clinical Supervision Feedback model across the whole of the School of Anaesthesia to be implemented by January 2015. |  |
| Clinical Academic Training | 1. The quality framework to be shared with other specialty schools. | 11th February 2015 |
| 1. A process for identifying and supporting trainees in difficulty to be developed and shared with the QSB by February 2015. | 11th February 2015 |
|  | 1. The School to provide the QSB with further information on the Clinical Academic Careers Steering Group by February 15th 2015. | 11th February 2015 |
|  | 1. The School to ensure that they have developed clear written guidance for Specialty Schools to ensure that academic trainees access placements in all Local Education Providers. | 11th February 2015 |
|  | 1. The School to work with HEEM to ensure the HEEM website platform can deliver what is required by the School. | 11th February 2015 |
| Dental | 1. The School to work with the General Practice Academies to understand the model of employment of Programme Directors/Tutors to enable them to move forward with appointing a Dental Care Practitioner Tutor. | 15th July 2015 |
|  | 1. The Dental School to share their plan for the use of the VLE with the QSB by February 2015. | 10th March 2015 |
|  | 1. The Dental School to ensure that it is clear that email addresses entered on the CSL Manager will be used for other communication purposes by the School. | 15th July 2015 |
|  | 1. The Dental School to adopt the LTFT policy used by all Specialty Schools within HEEM and that they publicise this on their website. | 4th January 2015 |
| Specialty School | **Action** | **Update/Evidence Received** |
| Emergency Medicine | 1. The School to commence exit interviews for those trainees who are leaving specialty to undertake training in a different specialty. | 27th July 2015 |
|  | 1. The School to consider urgently how they market the direct route of entry into Emergency Medicine. | 27th July 2015 |
|  | 1. The School to work with HEEM to consider how best to redistribute training posts within Emergency Medicine. | 27th July 2015 |
| General Practice Academies | 1. Share their practice around the identification of good placements with the Secondary Care Specialty Schools. | 6th July 2015 |
|  | 1. To provide a report to the QSB on the class of 2010 work and develop an action plan once the markers for poor performance have been identified. | 6th July 2015 |
|  | 1. Develop an action plan for working with local Sixth Form Colleges in an endeavour to boost recruitment into General Practice. | 6th July 2015 |
| Medicine | 1. The Head of School to follow-up the ‘stop the clock’ idea to ensure that this is put into action. |  |
|  | 1. The Head of School to share the School’s method of improving red flags with all Specialty Schools. |  |
|  | 1. The School to provide a report to the QSB on the effect of the monitoring of Educational Supervisor reports at the ARCP round of 2015 and to provide a report by September 2015. |  |
|  | 1. The School to develop a plan to use all quality data proactively. |  |
| Obstetrics & Gynaecology | 1. The School to consider the current School Board structure. |  |
|  | 1. Share the concept of a Practice at Workplace Behaviour Lead with other Specialty Schools. |  |
|  | 1. Trainee satisfaction – the school to continue to work with HEEM to resolve the issues at the LEP that has been highlighted. |  |
|  | 1. The School to share their work relating to bullying and harassment with all Specialty Schools. |  |

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| Specialty School | Action | Update/Evidence Received |
| Paediatrics | 1. To share good practice with other Specialty Schools in particular regarding post reviews. |  |
|  | 1. To Share the use of SUIs in education and training. |  |
|  | 1. To share the development of the ethos that there is no demarcation between service and training. |  |
| Psychiatry | 1. The model of preparation and support for exams is revisited and an action plan is in place by April 2015. | 2nd June 2015 |
|  | 1. The model of identifying best placements is shared with other schools. | 2nd June 2015 |
|  | 1. An action plan to share learning from SUIs is developed within the school and is shared with the QSB by April 2015. | 2nd June 2015 |
| Pathology | 1. To disseminate their model of peer teaching to other schools. | 16th June 2015 |
|  | 1. To share the positive culture of SUI reporting with other specialty schools. | 16th June 2015 |
|  | 1. To update the QSB on progress on red flags at one LEP by 28th February 2015. | 16th June 2015 |
| Public Health | 1. To disseminate their model of written ARCP feedback to other Specialty Schools. |  |
|  | 1. To clarify the funding stream for the Masters in Public Health and ensure that this is recurrent funding. |  |
|  | 1. To work with HEEM to ensure business as usual should Senior Faculty not be appointed to the vacant posts. |  |
| Radiology | 1. To provide an updated QSB report for 2014. | 27th November 2014 |
|  | 1. To provide an update on the SUI reporting as outlined in the QSB report. |  |
|  | 1. To work with other Heads of School regarding bullying and harassment as outlined in the QSB report. |  |
|  | 1. The school to consider how to gather data to show the effects of the use of any qualified provider on training within the School of Radiology. |  |
| Specialty School | **Action** | **Update/Evidence Received** |
| Surgery | 1. There is robust evidence to ensure that all trainees are aware that they need to complete the STAR rating and provide evidence of this for ARCP sign-off. Documentation for April 2015 (ARCPs occurring soon) | 14th April 2015 |
|  | 1. The School to work with HEEM to enable them to move posts from those areas that consistently underperform in a timely manner. Ongoing | 14th April 2015 |
|  | 1. The School to work with the team in HEEM responsible for CSL to understand and overcome the problems around approval and funding of study leave. Action now and update required by end of April 2015. | 14th April 2015 |
|  | 1. The School to work with the other Specialty Schools to look at best practice for reporting and learning from SUIs. Liaise with Jonathan Corne, item to be on the Agenda for HoS meetings | 14th April 2015 |

Updated 27th July 2015