



College of Health and Social Care

Partnership Agreement between

University of Derby

and:

Name of Organisation _____

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This Agreement is entered in to on 2020

Between

1. **University of Derby**, a higher education institution located at Kedleston Road, Derby, Derbyshire, DE22 1GB with registration number 03079282 (the “**University**”); and
2. **[insert placement provider name]**, a **[company/charity]** registered in England and located at **[insert registered address as per Companies House]** with **[registration/charity]** number **[insert reg number as per Companies House]** (the “**Placement Provider**”)

Background

- (A) The provision of safe, quality education for health and social care professionals depends on a full and rounded educational and vocational learning experience;
- (B) For this purpose an effective collaboration between the University of Derby as the education provider, Health Education England for certain health programmes and the Placement Provider has been developed, providing quality practice learning experiences for students;
- (C) This agreement sets out the agreement between the University and Placement Provider and their obligations and responsibilities for ensuring a quality learning experience for Students.

Section 1 - Definition of Terms

The following terms have the meanings given:

Education Provider	the University;
Force Majeure Event	means any act of government or state, civil commotion, epidemic, pandemic (including but not limited to restrictions imposed by the government in respect of a pandemic), fire, flood, industrial action or organised protests by third parties, natural disaster, war, failure of payment systems, or any event beyond the reasonable control of the party claiming to be excused from performance of its obligations;
Placement Provider	the Party named as such at the head of this Agreement;
Practice Educator	a registered health and social care professional with the healthcare professions council (HCPC), or Social Work England who supports and assesses a student in placements;
Practice Supervisor	any registered health or social care professional who has completed preparation for the role. Often linked to students on a Nursing and Midwifery Council (NMC) approved programme. They will support the student to achieve skills or objectives as agreed and give feedback on student progress. They will record feedback in the student’s practice assessment document, to provide feedback to Practice Assessor;
Practice assessor	an NMC registered professional (not field specific). They must be current, suitably prepared, supported and have had preparation for the role of practice assessor. They assess the student and provide feedback in the student’s practice assessment document. This role is linked to students on an NMC Approved programme;

Professional Body	means any professional regulatory statutory body who provides the standards and requirements for registration on completion of the programme, as relevant to the University or Placement Provider, and includes but is not limited to, the HCPC, Social Work England and the NMC;
Professional Body Requirements	means the standards and requirements for registration set down by the Professional Body to be found on the relevant Professional Body website;
Relevant Checks	mean an Occupational Health check and Disclosure Barring Service check;
Student	an individual who is applying for or currently enrolled on an award or programme with the University, College of Health and Social Care;
Term	means from the date of this agreement for an initial term of 1 year, during which neither party can terminate without cause, and continuing thereafter until terminated by either Party in accordance with Clause 13.

Section 2 – Partnership Agreement

1. Purpose of the agreement

1.1 This agreement is written for pre-registration and post-registration programmes at undergraduate and post graduate level in health and social care professions. It is not profession specific.

2. Practice Education, Supervision and Assessment of practice learning experiences.

2.1 The Parties each commit to ensuring safe and supportive practice learning that demonstrates professional values and behaviours aligned to the student's programme of study and intended future profession.

2.2 The placement provider will provide appropriate professional development opportunities for University staff to value and communicate their professional practice to students, ensuring there are a sufficient number of suitably qualified, prepared and supported practice educators / supervisors and assessors to support the student's learning and assessment in placements at the agreed placement capacity.

2.3 Placement providers will encourage and support their staff to undertake education programmes, in the practice education, supervision and assessment of practice based learning, in order that they can fulfil the roles required by the Professional Body.

2.4 The Placement Provider will ensure that quality processes are in place to ensure audits of the learning environment are completed in partnership with the University in accordance with Professional Body Requirements.

2.5 The Placement Provider will maintain a current register of Practice Educators / Practice Supervisors and Practice Assessors where required by Professional Bodies. This will be shared with the University on request. The University will be responsible for maintaining

the Practice Educator / Practice Supervisor and Practice Assessor register for private, voluntary and independent Placement Providers.

- 2.6 The University will facilitate the accessibility of professional development opportunities for University staff to ensure appropriate support is given to Students for the practice learning component of the programme, in line with Professional Body Requirements.

3 Facilities.

- 3.1 The Placement Provider will make facilities available to support Students undertaking practice learning placements in their organisation. This will include access to inter-professional learning resource centres, internet and electronic system access and information services where available.
- 3.2 The Placement Provider will ensure that Students undertaking practice learning have, as far as is reasonably practical, similar work facilities and amenities as those available to its employees.
- 3.3 The Placement Provider will make available an appropriate space (free of charge) where University staff can meet Students in private to enable small meetings and training sessions to take place.

4 Preparation and Induction of Students.

- 4.1 The University will ensure that Students undertaking practice learning will have appropriate preparation, including mandatory training prior to placement commencement.
- 4.2 The Placement Provider will ensure that Students receive an appropriate introduction and induction to the practice area where the learning will take place. This should include but is not limited to; undertaking any specific health and safety and equipment risk assessments used within that specific learning environment. It should also include ensuring students have a login to access electronic patient / client records where used and in line with the Students programme and role within the placement setting.

5 Development, Review and Quality Assurance of programmes.

- 5.1 The Placement Provider will encourage and support its relevant staff that may be invited to participate with colleagues from the University in activities to support the education and programme delivery. Such activities may include:
- Development and revision of curricula of programmes.
 - Membership of programme committees
 - Recruitment and selection of Students and staff
 - Quality assurance processes
- 5.2 The Placement Provider will inform the University immediately of any concerns or issues arising from quality assurance audits and formal visits (For example Care Quality Commission).

- 5.3 The Placement Provider will inform the University immediately of any patient safety or quality concerns with regard to the Student placement, which may impact on the quality of the Student experience.
- 5.4 The University will immediately inform the Placement Provider of any concerns or issues arising from formal internal and/or external quality assurance audits or visits.
- 5.5 The Placement Provider and the University will engage with the process for escalating concerns about Student performance (available on request).
- 5.6 The Placement Provider will ensure that the University and its staff supporting practice based learning have access to the placement learning environment, co-operation of Placement Provider staff and appropriate facilities to conduct all activities supporting the quality of practice learning.

6 Insurance and Liability

- 6.1 Subject to Clause 6.2, the Placement Provider is deemed to be the employer of Students undertaking practice learning opportunities, and of University staff engaged in the support of those Students and liaising with staff of the Placement Provider.
- 6.2 Where Students are on an apprenticeship programme with the University, they retain employment contracts with their employer (which may not be the Placement Provider) during the duration of the programme.
- 6.3 The Placement Provider will hold and maintain adequate public liability, employer liability, and such other appropriate insurances as are necessary to cover the Placement Providers risks under this agreement, University staff and students, in respect of personal injury or death, or injury, loss or damage to property, and vicarious liability whilst undertaking the placement learning.

7 Health and safety

- 7.1 The Placement Provider will take steps to ensure the health, safety and welfare of Students undertaking practice learning, as they would for their own employees. Occupational health services for Students will be provided by the University.
- 7.2 The Placement Provider should have and maintain a policy that ensures the protection of Students from discrimination, bullying and harassment and any other behaviours that could undermine the Student's confidence, progression or performance.
- 7.3 The Placement Provider will notify the University of any accident and/or incident sustained by a Student undertaking practice learning, whether or not this causes injury or other damage, within a time-scale appropriate to the seriousness of the situation but in any case no later than 5 days of becoming aware.
- 7.4 The University will inform Students of their individual obligations to seek out and comply with the policies of the Placement Provider in relation to health and safety, including reporting processes for sickness and absence.

7.5 The University will take all reasonable care to ensure that relevant Students are appropriately prepared to carry out moving and handling tasks prior to undertaking practice learning.

7.6 The University will ensure that all Relevant Checks on Students are commissioned at or before the commencement of their course. No Student shall enter placement until the University is in receipt of the required level of clearance for the placement learning.

7.7 The parties recognise that the Independent Safeguarding Authority has a role to help prevent unsuitable people from working with children and vulnerable adults. The parties will work together to ensure that the necessary steps are taken to implement the requirements of the Independent Safeguarding Authority.

8 Student Conduct and disciplinary issues.

8.1 The Parties will co-operate in the management of Student conduct and any disciplinary proceedings taken in connection with a Student in a placement setting.

8.2 The Placement Provider and/or the University may reserve the right to temporarily remove a Student from a placement setting in any case where it considers this is necessary having regard to the Student's conduct or professional suitability. Should this arise, the Placement Provider will inform the University immediately in writing.

8.3 The University will follow the disciplinary and appeals processes relating to Student performance in practice. These professional conduct and professional suitability processes (PCPS), will include the process by which a Student may be permanently removed from placement. PCPS process will be followed whenever serious concerns about a Student's conduct or professional suitability are raised.

8.4 Staff of the Placement Provider have the right to counsel a Student about their conduct or professional suitability. This should be documented in the appropriate way. Any case where more serious disciplinary action may be contemplated must be referred immediately to the University.

8.5 The Placement Provider and the University will co-operate in answering any patient/client/service user or carer complaint or defending any negligence or personal injury claim involving a Student in a placement setting.

8.6 The Placement Provider will encourage and support appropriate staff to participate in any disciplinary and appeals processes relating to Student performance in practice, at the invitation of the University.

9 Student complaints about practice experience.

9.1 The Parties will co-operate in dealing with any Student complaint relating to patient/client/ service user or carer safety, the practice setting or the practical experience provided.

9.2 The University may require a reallocation of placement for a Student, where the complaint warrants this.

10 Information / Communication

10.1 The Placement Provider will provide timely information to the University as requested, including but not limited to:

- List of all placement settings, a profile and contact person for each.
- Reasonable advanced warning of any changes to clinical/practice areas that will affect placements
- Notification of Student absence from placement when the Student has not been in contact for 1 week

10.2 The University will provide timely information to the Placement Provider including:

- Planned developments and curriculum updates
- An indication of the potential number of weeks of placement required from practice partners over the next year.
- Names of Students allocated to each placement setting
- Updated lists of visiting education staff
- Notification of Student absence from placement for longer than a period of one week

11 Confidential information

11.1 Each party shall at all times use its best endeavours to (i) keep confidential, and ensure that its employees, agents and Students keep confidential, any confidential information which it or they may acquire from or in relation to the business and affairs of the other party (ii) not use it for any purpose other than for performing its obligations under this Agreement, and (iii) use sufficient security measures to prevent loss of, access to and use of the confidential information by a third party.

11.2 The receiving party will be entitled to allow its employees and professional advisers to access the confidential information of the disclosing party strictly as necessary to fulfil its obligations and to exercise its rights under this Agreement.

11.3 Subject to clause 11.2, neither party shall disclose confidential information of the other party, except with the prior written consent of the other party. A disclosure by a party in accordance with the law, regulatory requirement or in compliance with a Court Order shall not be a breach of this clause 11.

12 Data Protection

12.1 In carrying out its obligation under the agreement, each Party shall comply in all material aspects with all current Data Protection Legislation.

12.2 The parties agree that for the purposes of this Agreement, the University is the Controller of Student and University staff Personal Data and the Placement Provider is a Processor. The Placement Provider will be a Controller in relation to the Personal Data of the Placement Provider staff and patient Personal Data.

12.3 Where and to the extent that either party is a Processor of Personal Data to which the other party is Controller, the Processor will comply at all times with Appendix 1:

13 Termination

13.1 Either party may terminate this Agreement by serving no less than 3 months prior written notice on the other party that it wishes to terminate, such notice shall not expire prior to the first anniversary of the date of this Agreement.

13.2 Either party shall be entitled to terminate this Agreement immediately at any time in the event of:

13.2.1 a material breach of the terms of this Agreement which is not remediable, or if it is remediable the breaching party fails to remedy the breach within 10 days of notice from the non-breaching party of the breach and request to so remedy; or

13.2.2 either party is subject to an insolvency event of any kind.

14 Liability

14.1 Neither Party excludes or limits its liability under this Agreement for the following:

14.1.1 A breach of the terms implied by section 2 of the Supply of Goods and Services Act 1982 (title and quiet possession);

14.1.2 Death or personal injury caused by its negligence, or the negligence of its personnel, agents or Sub-Contractors;

14.1.3 Fraud or fraudulent misrepresentation; and

14.1.4 any other liability which cannot be limited or excluded by Applicable Law.

14.2 Neither party to this Agreement shall have any liability to the other party for any indirect, special or consequential loss arising under or in connection with this Agreement;

14.3 Subject to Clauses 14.1 and 14.2, the University's total liability to the Placement Provider, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, arising under or in connection with this Agreement shall be limited to £50,000.

15 Intellectual Property

15.1 All Intellectual Property Rights in the Placement Provider Materials will remain vested in the Placement Provider (or its relevant licensors) and to the extent that any rights in such materials vest in the University by operation of law, University hereby assigns such rights to the Placement Provider.

15.2 All Intellectual Property Rights in the University Materials will remain vested in the University (or its relevant licensors) and to the extent that any rights in such materials vest in the Placement Provider by operation of law, Placement Provider hereby assigns such rights to the University.

16. General

16.1 The Placement Provider acknowledges that they are a non-exclusive supplier of the Placement Services to the University and the University is free to contract with any other supplier for the supply of the Placement Services or similar services at its sole discretion.

16.2 Neither Party will make or allow to be made any announcement or publicity relating to the existence or the subject matter of this Agreement without the prior written agreement and approval of the other Party.

16.3 This Agreement constitutes the entire agreement between the parties and supersedes any prior agreement or arrangement in respect of its subject matter and neither party has entered into this Agreement in reliance upon, and it will have no remedy in respect of, any

misrepresentation, representation or statement (whether made by the other party or any other person and whether made by the first party or any other person) which is not expressly set out in this Agreement;

- 16.4 A delay in exercising or failure to exercise a right or remedy under or in connection with this Agreement will not constitute a waiver of, or prevent or restrict future exercise of, that or any other right or remedy, nor shall it prevent or restrict the further exercise of that or any other right or remedy. A waiver of any right, remedy, breach or default will only be valid if it is in writing and signed by the party giving it and only in the circumstances and for the purpose for which it was given and will not constitute a waiver of any other right, remedy, breach or default.
- 16.5 If any clause or sub-clause of this Agreement is found to be or becomes illegal, unlawful or unenforceable, by any court or body or authority of competent jurisdiction, such term will be deemed modified to the minimum extent necessary to make it valid, legal or enforceable. If such modification is not possible, the relevant clause or sub-clause shall be deemed deleted. Any modification to or deletion of a clause or sub-clause under this Clause 16.5 shall not affect the validity and enforceability of the rest of this Agreement.
- 16.6 Save as otherwise expressly provided for, no variation to this Agreement will be effective unless it is in writing and signed by a duly authorised representative on behalf of each of the parties.
- 16.7 Nothing in this Agreement and no action taken by the parties in connection with it or them, will create a partnership or joint venture between the parties or give either party authority to act as the agent of or in the name of or on behalf of the other party or to bind the other party or to hold itself out as being entitled to do so. Each party agrees that it is an independent contractor and is entering into this Agreement as principal and not as agent for or for the benefit of any other person.
- 16.8 Subject to Clause 17.9, the parties do not intend that any term of the Agreement will be enforceable under the Contracts (Rights of Third Parties) Act 1999 by any person.
- 16.9 University Group Companies and, where applicable, University, officers, employees, students, agents and sub-contractors of the University will be entitled to enforce the terms of this Agreement against the Placement Provider, subject to and in accordance with the Contracts (Rights of Third Parties) Act 1999.
- 16.10 Notwithstanding Clause 16.9, the parties may vary or rescind this Agreement without the consent of the University Group Companies and customers, officers, employees, students, agents and sub-contractors of the University Group Companies. The University will in any event be able to enforce the terms of this Agreement against the Placement Provider, whether it is directly receiving the Placement Services from the Placement Provider or otherwise.
- 16.11 The University's rights and remedies set out in this Agreement are in addition to, and not exclusive of any rights and remedies provided by law.
- 16.12 The Placement Provider will not be entitled to assign, transfer, charge, hold on trust for any person or deal in any other manner with any of the Placement Provider's rights under this Agreement or to sub-contract any of the Placement Provider's obligations under this Agreement without the prior written consent of the University.

- 16.13 Neither Party will be liable under or in connection with this Agreement to the extent that as a result of a Force Majeure Event it is prevented from performing its obligations under the Agreement save that the University may terminate the Agreement without further liability, if the Placement Provider is prevented from performing the Agreement, in whole or in part, by a Force Majeure Event for a period exceeding 30 days.
- 16.14 This Agreement may be executed in any number of counterparts, each of which when executed shall constitute a duplicate original, but all the counterparts shall together constitute the one agreement. No one counterpart shall be effective until each Party has signed and delivered to the other Party at least one counterpart.
- 16.15 The parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. This agreement, agreements ancillary to this Agreement, and related documents entered into in connection with this Agreement are signed when a party's signature is delivered by e-mail, or other electronic medium.

17. Notices

- 17.1 Subject to Clause 17.4, any notice or other communication given under or in connection with the Agreement will be in writing, in the English language and:
- 17.1.1 sent to the relevant party's address by pre-paid first-class post or mail delivery service providing guaranteed next working day delivery; or
 - 17.1.2 delivered to or left at the relevant party's address (but not, in either case, by one of the methods set out in Clause 17.1.1); or
 - 17.1.3 delivered by email, in the case of notices to the Placement Provider to **[insert email for notices if applicable]** and in the case of notices to the University to legalnotices@derby.ac.uk, but for the avoidance of doubt, a copy of any notice to the University however served, must also be sent by email to legalnotices@derby.ac.uk
- 17.2 Any notice or communication given in accordance with Clause 17.1 will be deemed to have been served if:
- 17.2.1 given as set out in Clause 17.1.1, at 9.00 a.m. on the 2nd Business Day after the date of posting; and
 - 17.2.2 given as set out in Clause 17.1.2, at the time the notice or communication is delivered to or left at that party's address;
 - 17.2.3 given as set out in Clause 17.1.3, at the time of successful delivery to that party's correct email address;
- provided that if a notice or communication is deemed to be served before 9.00am on a Business Day it will be deemed to be served at 9.00am on that Business Day and if it is deemed to be served on a day which is not a Business Day or after 5.00pm on a Business Day it will be deemed to be served at 9.00am on the immediately following Business Day.
- 17.3 To prove service of a notice or communication it will be sufficient to prove that the provisions of Clause 17.1 were complied with.

17.4 This Clause 17 will not apply to the service of any proceedings or other documents in a legal action to which the Civil Procedure Rules apply.

18. Governing Law and Jurisdiction

18.1 The parties agree that this Agreement and any non-contractual obligations arising out of it or in connection with it, shall be governed by the laws of England.

18.2 The courts of England shall have exclusive jurisdiction to determine any dispute arising out of or in connection with the Agreement (including in relation to any non-contractual obligations).

For and on behalf of the University of Derby.

Signature _____

Date _____

For and on behalf of the Placement Provider.

Name of Organisation _____

Name of signatory _____

Role of signatory _____

Signature _____

Date _____

APPENDIX 1

1. Data Protection

- 1.1. Without prejudice to Clause 4.1.7 each party will ensure that they have in place appropriate technical and organisational measures to guard against the unauthorised or unlawful processing of the Personal Data and against the accidental loss or destruction of, or damage to, Personal Data held by it (including adequate back-up procedures and disaster recovery systems) and such measures shall (taking into account the state of technological development and the cost of implementing such measures) be appropriate to the nature of the Personal Data processed and provide a level of security appropriate to the risk;
- 1.2. A Processor under this Agreement shall:
 - a) Process Personal Data only on documented instructions (including this Agreement) from the Controller;
 - b) not use Personal Data for any purpose which may be inconsistent with those notified to the Data Subjects on or before the time of collection by the Controller;
 - c) without prejudice to **paragraph 1.3(b)**, ensure that Personal Data will only be used for the purpose of providing and to the extent required to provide the educational placements as set out in **this agreement**;
 - d) without prejudice to **paragraph 1.3(c)**, not without the express prior written consent of the Controller:
 - i convert any Personal Data into anonymised, pseudonymised, depersonalised, aggregated or statistical data;
 - ii use any Personal Data for “big data” analysis or decisioning purposes; or
 - iii match or compare any Personal Data with or against any other Personal Data (whether the Processor’s or any third party’s);
 - iv engage any third party to carry out its processing obligations under this Agreement;
 - v process or otherwise transfer the Personal Data outside of the UK;
 - e) not disclose Personal Data to a third party in any circumstances other than at the specific request of the Controller;
 - f) ensure that any individual authorised to Process Personal Data accesses such Personal Data strictly on a need to know basis as necessary to perform their role in the provision of the Placement Services and in accordance with the Controller’s written documented instructions, and:
 - i is subject to confidentiality obligations equivalent to those set out in Clause 10 or is under an appropriate statutory obligation of confidentiality;
 - ii will comply with this **paragraph 1 of Appendix 1**;
 - iii will not cause the Controller to breach any obligation under the Data Protection Legislation; and
 - iv is appropriately reliable, qualified and trained in relation to their Processing of Personal Data;
 - g) implement (and assist the Controller to implement) robust technical and organisational measures to ensure a level of security appropriate to the risk presented by Processing the Personal Data, in particular from a Data Security Incident;
 - h) immediately notify the Controller initially by telephone (an in any case within 24 hours) and then in writing, of any notice or communication concerning the Personal Data and compliance with Data Protection Legislation received from any person (including any Data Subject) or any Supervisory Authority;
 - i) in accordance with **paragraph 1.3(r)** below, notify the Controller without undue delay (and in any event no later than 24 hours) after becoming aware of a reasonably suspected, “near miss” or actual Data Security Incident, including the nature of the Data Security Incident, the categories and approximate number of Data Subjects and Personal Data records concerned and any measure proposed to be taken to address the Data Security Incident and to mitigate its possible adverse effects. Where, and in so far as, it is not possible to provide all the relevant information at the same time, the information may be provided in phases without undue further delay, but Processor (and Sub-Processors) may not delay notification under this **paragraph 1.3 (i)** on the basis that an investigation is incomplete or ongoing. Processor will not, and will procure that Sub-Processors will not, make or permit any announcement in respect of the Data Security Incident to any person without the Controller’s prior written consent;
 - j) assist the Controller in:
 - i. ensuring privacy by design and default in respect of the purpose and performance of this Agreement;
 - ii. responding to requests for exercising Data Subjects’ rights under the Data Protection Legislation, including by appropriate technical and organisational measures, insofar as this is possible;
 - iii. documenting any Data Security Incidents and reporting any Data Security Incidents to any Supervisory Authority and/or Data Subjects;
 - iv. taking measures to address Data Security Incidents, including, where appropriate, measures to mitigate their possible adverse effects; and

- v. conducting DPIAs - data protection impact assessments - of any Processing operations and consulting with Supervisory Authorities, Data Subjects and their representatives; accordingly, and
- vi. at the option of the Controller, securely delete or return to the Controller and securely delete any remaining copies and promptly certify (via a director) when this exercise has been completed;
- k) ensure that Personal Data is kept separate from Personal Data belonging to processor or to other customers of Processor (or to other customers of any Sub-Processors or any other third parties Processing the Personal Data);
- l) ensure regular testing and evaluation of the effectiveness of the technical and organisational measures is undertaken; and
- m) allow for and contribute to audits, including inspections, conducted by the Supervisory Authority, Controller or another auditor mandated by the Controller;
- n) prepare and securely maintain a record of all categories of Processing activities carried out on behalf of the Controller in relation to the Personal Data, including as a minimum: (i) its name and contact details and details of its Data Protection Officer (if any); (ii) the categories of Processing it carries out on behalf of the Controller; (iii) any transfers of Personal Data outside the United Kingdom (if consent is given); (iv) a general description of the technical and organisational security measures referred to in **paragraph 1.2 above**; and (v) the same information in relation to any Sub-Processor, together with its name and contact details (together the “**Data Record**”). Processor will promptly upon request securely supply a copy of the Data Record to the Controller.
- o) ensure that the Processing of Personal Data is carried out using systems and processes designed to ensure data protection by design and default in accordance with the Controller’s obligations under Data Protection Legislation.
- p) not cause the Controller to breach any obligation under the Data Protection Legislation.
- q) notify the Controller initially by telephone and then in writing within 24 hours if, in relation to the Processing, it identifies any areas of actual or potential non-compliance with the Data Protection Legislation or this Schedule 5.

1.4 For the purposes of the educational placements pursuant to this Agreement, the subject matter and duration of the processing, the nature and purpose of the processing, the type of Personal Data, categories of Data Subjects and the details of any disclosures, sub-processors and transfers outside the UK are as follows.

Processing subject matter and duration:	Educational Placement for the duration of this Agreement.
Nature/purpose of Processing:	For inter party and Student communications and to facilitate the educational progression of Students.
Type of Personal Data:	Student names, email address University staff name, email address Placement Provider staff name, email address placement dates, locations of placement within partner organisations,
Categories of Data Subjects:	Placement Students, Placement Provider staff, University staff
Disclosures to:	Just between the parties and the Students
Sub- Processors	None unless named here
Personal Data Transfers outside UK	None unless named here