

Orthodontic Training Programme Job Description

Post Details

HEE Office:	East Midlands
Job Title:	Specialty Trainee in Orthodontics
Person Specification:	https://madeinheene.hee.nhs.uk/dental_training/Orthodontic-National-Recruitment
Hours of work & nature of Contract:	40 hrs per week (Full Time), however applications for part-time training will be considered
Main training site:	Charles Clifford Dental Hospital, Sheffield
Other training site(s):	United Lincolnshire Hospitals NHS Trust

Organisational Arrangements

Training Programme Director (TPD):	Anjali Patel
TPD contact details:	Consultant Orthodontist University of Derby and Burton Teaching Hospitals NHS Trust Head and Neck Outpatients Uttoxeter Road Derby DE22 3NE 01332 787865

University:	University of Sheffield						
Degree awarded:	MClin Dent						
Time commitment:	2 year						
University base fee 2020/21:	7500	What will I pay in 1 st year?		What will I pay in 2 nd year?		What will I pay in 3 rd year?	
Bench fees 2018/17:		7500		7800 (est)			

Training Details

(Description of post)

The University of Sheffield has been running a first-class orthodontic programme for the past 29 years. This programme is the second one in the UK to become part of the Network of Erasmus Based European Orthodontic Postgraduate Programmes.

This job description is for a whole-time, non-resident, Specialty Trainee post in Orthodontics split between the Charles Clifford Dental Hospital in Sheffield and University Hospitals of Derby and Burton, (Derby). This post will be based administratively in Derby. We will consider applicants who wish to apply for this post on a flexible training basis.

This post has been approved by the the Deanery for specialist training leading to the MOrth (Bi-collegiate) examination and to award of a CCST followed by Specialist Registration with the General Dental Council. The successful candidates will be required to register on the MClintDent in Orthodontics of the University of Sheffield (unless they already hold equivalent qualifications or they submit two papers to a peer reviewed journal during their training period).

Clinical Training:

The trainee will undertake new patient and treatment clinics. All trainee cases are hand-picked by the trainers as suitable for training at this level and possible examination cases. The trainee will attend multidisciplinary clinics for the treatment of patients with complex malocclusions.

Each unit has dedicated nursing, I.T. facilities, Dolphin software and cameras available to support their training.

Academic Training:

There is a taught modular academic programme involving seminars and lectures, delivered on Fridays when all trainees are in Sheffield. Journal club is held weekly and helps the trainee learn valuable critical appraisal skills. Sheffield is an active member of the Northern Universities Consortium.

Research:

The post holders are expected to carry out a supervised research project during their training. This is submitted as a dissertation in partial fulfilment of the MClintDent or DClinDent.

Duties and Responsibilities of postholder

The successful candidate will be involved in

1. Clinical duties
 - New patient clinics for advice, diagnosis and treatment planning.
2. Treatment of patients with a wide range of malocclusions including those needing multidisciplinary treatment.
3. Academic duties

- Attend tutorials, lectures, journal clubs and the Northern Universities Consortium (NUC) courses
 - Undertake research as part of the MClin Dent Programme.
4. Clinical Governance
 - To comply with the Trust's Clinical Governance policy and participate in audit and other clinical governance related issues.
 5. To comply with the Trusts Statutory Terms and Conditions of Service for Hospital Medical and Dental staff
 6. These posts are full time and non-resident.
 7. Health clearance: All employees who perform "exposure prone procedures" should be immunised against Hepatitis B. Antibody response should be checked on a regular basis. All new employees MUST report to the Occupational Health Department within two weeks of starting in post.

Description of main training site

The Charles Clifford is a University Dental Teaching Hospital with currently an intake of 75 clinical undergraduate students each year. Postgraduate students are also accepted to study for a variety of higher degrees/diplomas in all subjects, including Orthodontics.

The hospital is situated 1.25 miles from, and to the west of, the city centre and forms part of the University teaching complex which includes the Royal Hallamshire Hospital as well as being within the University campus. The Dental Hospital was opened in 1953, extended in 1965 and a new wing to house the academic facilities was opened in 1991. It is a Directorate of the Sheffield Teaching Hospitals NHS Trust.

The hospital serves the needs of the Sheffield catchment area and, in addition, provides specialist services for patients from a much wider area. In total there are 108 dental chairs, in-patient facilities being provided in other Sheffield hospitals. Undergraduate training in Orthodontics is provided on the orthodontic department which has an open plan clinic housing 11 dental chairs with a further 4 single chair dental surgeries. A major programme of refurbishment within the existing hospital building has recently been completed.

Orthodontic Department

The Orthodontic Department is in the Charles Clifford Dental Hospital (CCDH) and is where postgraduate training, as well undergraduate teaching, is undertaken. The department has four NHS consultants, one academic honorary consultant and three visiting consultants. There are currently 4 Specialist Trainees studying for the MClinDent and the MOrth in Orthodontics, 1 Academic Clinical Fellow, 2 Post CCST trainees, 1 Lecturer/Post CCST trainee. The department consists of 15 dental chairs, of which four are in enclosed surgeries. It was totally re-designed and re-equipped in 1996 and again in

2008. Several of the chairs have been replaced in 2016. The clinic is equipped with computer facilities with dedicated software for digitising lateral cephalometric radiographs and for medical audit.

Digital cameras are available for use, as well as facilities to upload these images onto STH networked computers using Dolphin software, which allows them to be viewed on monitors at each chairside. Orthodontic laboratory facilities are centralised within the building in the third floor Laboratory. There is a very well equipped Dental Radiology Department at CCDH. Excellent library facilities are available in the nearby University Medical and Dental Library in the Royal Hallamshire Hospital. In addition, there is online access to a collection of medical and dental journals.

Consultant Orthodontists

Miss M Stern
Mrs F Dyer
Dr N Parkin
Mrs Catherine Brierley
Miss Caroline Mc Carthy
Miss Sangeeta Misra

Specialty Dentists

Ms Rachael Benson
Mrs Paula Murray

Postgraduates and other trainees

Two Senior Specialist Registrars (post CCST) in Orthodontics
Five Specialist Registrars in Orthodontics
One International Postgraduate

University Staff

Professor in Orthodontics	Prof P Benson
Academic Clinical Fellow	Miss H Javidi

Other staff

2 Orthodontic laboratory staff

Description of second training site

United Lincolnshire Hospitals NHS Trust

The hospital is situated on the "Lincoln Rise" close to the historic area of Lincoln famed for its beautiful cathedral, the magna carta and the historic castle area – known as the Bailgate. Lincoln is a rapidly developing city, the historic centre of the mainly agricultural county of Lincolnshire. The recent developments in Lincoln are partly related to the establishment of the University Of Lincoln which was opened by her Majesty the Queen in 1996, described as a University forged by the will of a community, not by a government directive. It boasts the first new city centre campus to be built in the UK for decades. The Times Good University Guide described it as "the most dramatic transformation of a university in recent times."

The Maxillofacial unit is part of the outpatients in Lincoln County Hospital. The department comprises a Maxillo-Facial Surgery unit and an Orthodontic unit with a total of 6 surgeries, consultant offices, a secretarial office, a fully equipped orthodontic and maxillo-facial dental laboratory, staff facilities and patient waiting room. The unit is close to the hospital radiography department. The clinical area of the maxillo-facial department has recently undergone a full refurbishment to modernise the facilities. A further departmental refit is planned to provide better staff and laboratory facilities. There is also a good hospital library in the Postgraduate Medical Centre and a newly refurbished dental clinical skills centre with an active post-graduate dental education programme which works in conjunction with the post graduate dental school of Health Education East Midlands.

Consultants

Lincoln: Mrs E L Smithard

Grantham: Miss M-J. Gaukroger

Other Hospital Orthodontic Staff

Associate Specialist – Mr R McKinlay

Hospital Clinical Assistants – Mr N.Bourne. Mr K.Hume. Miss H.Sloss.

2 dedicated dental technicians

The Maxillo Facial Department is shared with the Maxillo-Facial surgery staff which consists of 4 consultants, 3 associate specialists and 4DF2's

Staff involved in training:

Name	Job Title	Site	Role
Miss M Stern	Consultant Orthodontist	Sheffield	Clinical Lead, Clinical Supervisor
Mrs F Dyer	Consultant Orthodontist	Sheffield	Clinical Supervisor
Dr N Parkin	Consultant Orthodontist	Sheffield	Clinical Supervisor
Mrs Catherine Brierley	Consultant Orthodontist	Sheffield	Clinical Supervisor
Miss Caroline McCarthy	Consultant Orthodontist	Sheffield	Clinical Supervisor
Miss Sangeeta Misra	Consultant Orthodontist	Sheffield	Clinical Supervisor
Professor P Benson	Professor	Sheffield	Academic Lead
Hanieh Javidi	Academic Clinical Fellow	Sheffield	Clinical Supervisor
Mrs E L Smithard	Consultant Orthodontist	Lincoln	Clinical Supervisor, Educational Supervisor
Mrs M J Gaukrodger	Consultant Orthodontist	Grantham	Clinical Supervisor
Mr R McKinlay	Associate Specialist	Lincoln	Clinical Supervisor

Indicative timetable (details are subject to change)

Week 1

	Mon	Tue	Wed	Thu	Fri
AM	Research/Study/Admin Lincoln	New Patients Lincoln Joint Clinic (1 in 4)	Treatment Clinic Sheffield	Treatment Clinic /Review Lincoln	Journal club Seminars MClin Dent Programme Sheffield
PM	Research/Study/Admin Lincoln	Treatment clinic Lincoln	Treatment Clinic Sheffield	Treatment Clinic/ Review Lincoln	Treatment Clinic Sheffield

Terms and Conditions

General

The appointments are subject to the Terms and Conditions of Service of Hospital Medical and Dental Staff (England and Wales) as amended from time-to-time, and also such other policies and procedures as may be agreed.

The successful candidates will work in the appropriate Units as detailed above. As a consequence, they are expected to be aware of local policies and procedures and take note of the standing orders and financial instructions of that Authority.

Study Leave

Defined as leave taken to attend a formal course of study designed to further the employee's career or to enable the employee to obtain his/her professional qualification or gain the necessary expertise in order to carry out his/her job.

This is granted in accordance with the recommended allowance subject to the maintenance of the service and to prior formal approval by the Clinical Tutor at the appropriate administrative Trust. Application for study leave must be made at least six weeks prior to the period of absence and ALL consultants involved in training during the planned dates must be consulted.

Annual Leave

Specialist Registrars on the minimum, 1st or 2nd incremental points of their payscale, shall be entitled to leave at the rate of 5 weeks a year.

Specialist Registrars on the 3rd or higher incremental point on their payscale shall be entitled to leave at the rate of 6 weeks a year.

Other information

This appointment is for one year in the first instance, renewable for a further two years subject to satisfactory annual review and progress (ARCP). The Deanery seeks SAC advice when necessary.

Unforeseen circumstances

In accordance with the Terms and Conditions of Service of Hospital Medical and Dental Staff (England and Wales) paragraph 110, Junior Doctors shall be expected in the run of their duties, and within their contract and job description, to cover for the occasional and brief absence of colleagues as far as is practicable.

Salary

The Specialist Registrar salary scale progresses by annual increments in accordance with the current nationally agreed salary scale.

Health Clearance and Medical Examination

This appointment is subject to medical fitness and the appointee will be required to undergo a medical examination and chest X-ray and be deemed fit to undertake the duties

of the roles of the post.

Potential applicants should be aware of the Department of Health and GMC/GDC requirements with regard to HIV/AIDS and Hepatitis viruses.

Candidates are advised that they will be asked at interview whether they are aware of anything preventing them from fulfilling their professional commitment and this includes health.

Removal Expenses

Hospitals in the South Yorkshire and East Midlands Region now operate a standard policy for the reimbursement of relocation expenses for Specialist Registrars.

You should not commit yourself to any expenditure in connection with relocation before first obtaining advice and approval from the Medical Staffing Department at your employing Trust; otherwise you may incur costs, which you will be unable to reclaim.

Residence

Appointees will be required to reside within a reasonable distance of their workplaces bearing in mind the rotational nature of these two posts.

Notification of Termination of Employment

Specialist Registrars are required to give individually to the relevant Trusts a minimum of three months notice of termination of employment.

This appointment is for one year in the first instance, renewable for a further two years, subject to satisfactory work and progress.

Arrangements for applicants to visit the Charles Clifford Dental Hospital and The United Lincolnshire Hospital – Lincoln County Hospital

Candidates are encouraged to visit the hospitals and are requested to make their own arrangements: -

1) Sheffield

Miss M Stern
Charles Clifford Dental Hospital
Wellesley Road
Sheffield S10 2SZ

Telephone: 0114 271 7879 Email: Pam.Del'Nero@nhs.net

2) Lincoln

Mrs Smithard
The Maxillo Facial Unit. Lincoln County Hospital.
Greetwell Road. Lincoln. LN1 5QY

Telephone: 01522 573496 – Secretary; Sheila
E-mail: Emily.smithard@nhs.net