**CODE OF PRACTICE**

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| Next Recruitment episode anticipated | | | Round 1 |
| Specialty & Level (Type of Work) | | Neurosurgery | ST1 |
| Recruitment Round | Round 1 | | |
| Type of Recruitment | National - Coordinated by [Health Education England - Yorkshire and Humber](http://www.yorksandhumberdeanery.nhs.uk/recruitment/national_recruitment/national_neurosurgery_st1__st3_recruitment/) | | |
| Qualification and Professional Registration required | Person specification can be found [here](https://specialtytraining.hee.nhs.uk/Recruitment/Person-specifications) | | |
| Eligibility Criteria | Please refer to the [Applicant Handbook 2018](https://specialtytraining.hee.nhs.uk/portals/1/Content/Resource%20Bank/Recruitment%20Documents/Applicant%20Handbook%202018.pdf) and person specification above for eligibility criteria. | | |
| Anticipated Number of Vacancies | 1 | Previous Year Fill Rate | 100% |
| Anticipated Start Date | 1 August 2018 | | |
| Competition Ratios | [Competition Ratios](http://specialtytraining.hee.nhs.uk/Resources-Bank) | | |
| Contact HEE - Yorkshire & Humber  Contact us | Lead Recruiter [Health Education England - Yorkshire and Humber](http://www.yorksandhumberdeanery.nhs.uk/recruitment/national_recruitment/national_neurosurgery_st1__st3_recruitment/)  Applicant enquiries, Fitness to Practice Declarations and Confidential Enquiries – [NeurosurgeryRec.YH@hee.nhs.uk](mailto:NeurosurgeryRec.YH@hee.nhs.uk)  Fitness to Practice Declarations [fitnesstopractise.em@hee.nhs.uk](mailto:fitnesstopractise.em@hee.nhs.uk)  General and confidential enquiries [medicalrecruitment.em@hee.nhs.uk](mailto:medicalrecruitment.em@hee.nhs.uk) | | |
| Application Process | [Applicant Handbook 2018](https://specialtytraining.hee.nhs.uk/portals/1/Content/Resource%20Bank/Recruitment%20Documents/Applicant%20Handbook%202018.pdf)  [Neurosurgery applicant guidance](http://www.yorksandhumberdeanery.nhs.uk/recruitment/national_recruitment/national_neurosurgery_st1__st3_recruitment/) | | |
| Online Recruitment Portal | [Oriel](https://www.oriel.nhs.uk/Web) | | |
| **Recruitment Timetable** | | | |
| Advert | [NHS Jobs](https://www.jobs.nhs.uk/xi/vacancy/6b8a1c2e7f602663412a925e26418159/?vac_ref=914841569)  [Universal Jobmatch](https://jobsearch.direct.gov.uk/GetJob.aspx?JobID=44767853&JobTitle=Specialty+Trainee+in+Neurosurgery+ST1&pp=25&pg=1&q=neurosurgery&cy=UK&sort=rv.dt.di&re=134&AVSDM=2017-11-02+02%3a33%3a00)  [Oriel](https://www.oriel.nhs.uk/Web) | | |
| Advert Appears | 2 November 2017 | | |
| Apply From | 10 am Wednesday 8 November 2017 | | |
| Closing Date | 4 pm Thursday 30 November 2017 | | |
| Interview Date(s) | MSRA: 4 – 13 January 2018  Interviews: 1 – 2 February 2018 | | |
| Interview Location | SUFC, Bramall Lane, Sheffield | | |
| What to bring to Interview | A comprehensive list of items to bring to interview can be viewed [here](http://www.yorksandhumberdeanery.nhs.uk/recruitment/national_recruitment/national_neurosurgery_st1__st3_recruitment/) | | |
| Travel Expense Claim | Claim forms and guidance notes can be downloaded from [here](http://www.yorksandhumberdeanery.nhs.uk/recruitment/national_recruitment/national_neurosurgery_st1__st3_recruitment/) | | |
| Offers from | First offers will be made as soon as possible after completion of interviews but no later than 5 March 2018 | | |
| Offer rules | If you receive an offer through Oriel, you will be able to accept, reject or hold (until a set date). In responding, this implies acceptance of certain conditions. You will have 48 hours from the time of your offer, including weekends and bank holidays, to decide whether to accept, reject or hold it.  IF YOU DO NOT RESPOND TO YOUR OFFER WITHIN 48 HOURS, THE OFFER WILL EXPIRE AND IT WILL BE OFFERED TO ANOTHER APPLICANT.  However, if you intend to reject, please do so as soon as possible as this will allow the offer to be made to another applicant. If you were not offered a post in the initial release of offers, this does not mean you will not be offered one later on, as offers are recycled if other applicants reject them. | | |
| **Programme Information** | | | |
| Programme Details | By the end of ST3 all trainees will have done a minimum of 12 months’ full-time training in basic neurosurgery. The intermediate stage (ST4-5) provides two years in full time general neurosurgical training. The final three-year stage (ST6-8) encompasses advanced neurosurgical training and incorporates a final year of special interest training in one of the neurosurgical subspecialties. | | |
| Role Description | Information regarding the role and what is involved in the specialty can be found at <https://www.healthcareers.nhs.uk/>  A [video cast](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=1248) developed by us, may give you an insight into the specialty and may help you to make an informed choice when applying to specialty training. | | |
| Training Location | [Nottingham University Hospitals NHS Trust](http://www.nuh.nhs.uk/)  Queens Medical Centre | | |
| Anticipated Duration of Programme | ST1 Run through for 8 years  Or ST3/4 for 5/6 years | | |
| Anticipated Outcome of Programme (subject to satisfactory progression) | Certificate of Completion of Training (CCT) or Certificate of Eligibility for Specialist Registration (CESR) in Neurosurgery | | |
| Expected Rotation Information | Trainees will not rotate into other Trusts and will be based at Queens Medical Centre. | | |
| Sample Rotation | Trainees at ST1 to ST2 will follow the Core Surgery Route with emphasis on Neurosurgery  **Indicative rotation**  Four months – Neurology then,  Four months – Emergency Medicine Queens Medical Centre then,  Four months – Neurosurgery, Queens Medical Centre then,  Four months – Otolaryngology, Queens Medical Centre then,  Four months – Intensive Care Medicine, Queens Medical Centre then,  Four months –Neurosurgery, Queens Medical Centre then,  Four months – Emergency Medicine Queens Medical Centre  Trainees at ST3+ level will normally remain based at the Queens Medical Centre, Nottingham. | | |
| GMC National Trainees Survey Link | [GMC National Trainees Survey Link](http://www.gmc-uk.org/education/national_summary_reports.asp) | | |
| Employment Information | | | |
| Employer | [Nottingham University Hospitals NHS Trust](http://www.nuh.nhs.uk/) | | |
| Pre-Employment Checks | Information on employment checks can be viewed  [here](http://www.nhsemployers.org/your-workforce/recruit/employment-checks) | | |
| Salary Scale/Basic Pay | NHS pay circulars can be viewed [here](http://www.nhsemployers.org/your-workforce/pay-and-reward/pay/pay-and-conditions-circulars/medical-and-dental-pay-and-conditions-circulars) | | |
| National Terms and Conditions | Junior doctors Terms and Conditions of Service can be viewed [here](http://www.nhsemployers.org/your-workforce/pay-and-reward/nhs-terms-and-conditions/junior-doctors-dentists-gp-registrars) | | |
| HEE-EM Policies | * [Curriculum Study Leave](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=737) * [Less than Full Time Training](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=799) * [Out of Programme Guidance](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=963) | | |
| Other Policies and Guidance | Information will also be available from the Employing Trust once Trainee has started in post.  Travel and relocation expenses policies will be provided by each Trust. | | |
| Living and working in the East Midlands | Please see our website <https://www.eastmidlandsdeanery.nhs.uk/> and our videos:  • [A Great Place to Train](https://www.youtube.com/watch?v=nH6edoUW-fM&index=4&list=PLFgK0eLmts60bUgrWPqpvXiBSAlpuPAiM)  • [A Great Place to Learn](https://www.youtube.com/watch?v=JmIOoe74l-0&index=2&list=PLFgK0eLmts60bUgrWPqpvXiBSAlpuPAiM)  for more information about training in the East Midlands.  There are lots of reasons to live and work in the East Midlands. As well as training designed to minimise the disruption on your family and personal life, house prices are 62% lower than London and rented accommodation is also much cheaper. Major cities such as Nottingham and Leicester offer a wealth of days out and whether you are interested in food, sport, culture, music or the beautiful countryside there is much to do, including walking in the Peak District, eating in one of the few two Michelin starred restaurants in the country, watching premier league football at Leicester or shopping in Nottingham.  Please see our video [A Great Place to Live](https://www.youtube.com/watch?v=XWadwqobwX0&list=PLFgK0eLmts60bUgrWPqpvXiBSAlpuPAiM&index=3) for more information. | | |