

Orthodontic Training Programme Job Description

Post Details

HEE Office:	Midlands and East
Job Title:	Specialist Trainee Registrar
Person Specification:	https://dental.hee.nhs.uk/dental-trainee-recruitment/dental-specialty-training
Hours of work & nature of Contract:	Full-time 40 hours
Main training site:	Charles Clifford Dental Hospital – Sheffield Teaching Hospitals NHS Trust
Other training site(s):	Nottingham University Hospitals NHS Trust

Organisational Arrangements

Training Programme Director (TPD):	Anjli Patel
TPD contact details:	Consultant Orthodontist University Hospitals Derby and Burton NHS Trust Uttoxeter Road Derby. DE22 3NE Email: anjli.patel@nhs.net Tel: 01332 787865

University:							
Degree awarded:							
Time commitment:							
University base fee 2022/23:		What will I pay in 1st year?		What will I pay in 2nd year?		What will I pay in 3rd year?	
Bench fees 2022/2023:							

Training Details

(Description of post)

Whole-time, non-resident specialist trainee (StR1) training appointment in Orthodontics based at the Charles Clifford Dental Hospital, Sheffield, incorporating the School of Clinical Dentistry of the University of Sheffield and Queen’s Medical Centre, Nottingham.

The post is approved by the Postgraduate Dental Dean on advice as necessary from the Specialist Advisory Committee in Orthodontics of the Joint Committee for Speciality Training in Dentistry to enable the successful applicant to become a specialist in orthodontics.

The Specialist Registrar (StR1-3) training programme is normally for a term of three years, during which time work is monitored for evidence of satisfactory annual review and progress (ARCP). The post is designed to prepare trainees for the Membership in Orthodontics examination of one of the UK Royal Colleges leading to entrance onto the specialist registrar.

The post-holder will also have the option of enrolling with the University of Sheffield for a two-year research degree. The curriculum and training programme have been designed to comply with recommendations set by the SAC in Orthodontics with learning outcomes expected of an MOrth graduate.

The University of Sheffield Postgraduate Orthodontic Training Programme has been running successfully since the mid 1970s and is continually being innovated and updated. The programme at Sheffield is also part of the Northern Universities Consortium for Orthodontic Teaching. It is one of three UK universities that are full members of the Network of Erasmus Based European Orthodontic Postgraduate Programmes.

The post-holder will undertake clinics at both the Charles Clifford Dental Hospital, Sheffield and the Queens Medical Centre, Nottingham. They will attend a mixture of treatment, new patient and multidisciplinary clinics. They will have an appropriate case load hand-picked for their suitability for training. Consultants provide 1:1 chairside teaching. Each unit has dedicated nursing, IT facilities, digital cameras, high quality laboratory services, access to the relevant journals and textbooks available to support the training.

These posts will be based administratively in Health Education England Midlands & East.

Applicants considering applying for this post on a flexible training (LTFT) basis should initially contact the Health Education England (Midlands & East) for a confidential discussion.

Duties and Responsibilities of postholder

The training post will be based at the Charles Clifford Dental Hospital, Sheffield and the Queen's Medical Centre, Nottingham.

The programme will include a total of 6 clinical sessions per week, of which 5 will be for personal treatment of patients.

The Specialist Registrar will participate in joint assessment and planning sessions with other dental specialties, including Paediatric Dentistry, Restorative Dentistry, Oral and Maxillofacial Surgery and Surgical Dentistry.

The trainee will be expected to attend all timetabled clinics and achieve a minimum of 90% attendance at the teaching programme including tutorials and journal clubs.

There will be active participation in formal audit and quality assurance programmes, at departmental and Regional levels

Evidence-based practice is at the centre of all training. The post holder is encouraged to participate in a research during their training. This allows the trainee to learn the importance of understanding the research process, the value of advancing research and the interpretation of that new knowledge. This research project can be submitted as a dissertation/thesis in partial fulfilment of the MClintDent or DClinDent. Many of the projects result in a peer-reviewed publication.

The Specialist Registrar will be expected to participate in management and administration as part of their training

The Specialist Registrar will be accountable through the Consultant in charge of the Orthodontic Department to the Director of Surgical Services

Training progress will be assessed on a regular basis and in particular progression in training will be monitored using the ARCP process. Trainees will be expected to maintain an up-to-date portfolio on ISCP.

The Specialist Registrar would be expected to liaise with Consultants at both sites with regard to clinic cover, annual and study leave.

Description of main training site

The Charles Clifford Dental Hospital is a directorate of the Sheffield Teaching Hospitals NHS Trust. The hospital serves the needs of the Sheffield catchment area and, in addition, provides specialist services for patients from a much wider area. In total there are 108 dental chairs, in-patient facilities being provided in other Sheffield hospitals.

The Orthodontic Department is in the Charles Clifford Dental Hospital (CCDH) and is where postgraduate training, as well undergraduate teaching, is undertaken. The department has four NHS consultants and two visiting consultants. There are currently 2 Specialist Trainees studying for the MClintDent and the MOrth in Orthodontics, 4 Post CCST trainees. The department runs a 3-year MOrth training programme, with an annual intake of 2-4 Specialty Registrars.

The department consists of 15 dental chairs, of which four are in enclosed surgeries. It was totally re-designed and re-equipped in 1996 and again in 2008. Several of the chairs have been replaced in 2016. The clinic is equipped with computer facilities with dedicated software for digitising lateral cephalometric radiographs and for medical audit.

Digital cameras are available for use, as well as facilities to upload these images onto STH networked computers using Dolphin software, which allows them to be viewed on monitors at each chairside. Orthodontic laboratory facilities are centralised within the building in the third floor Laboratory. Excellent library facilities are available in the nearby University Medical and Dental Library in the Royal Hallamshire Hospital. In addition, a limited number of reference books and journals are available on the orthodontic clinic.

All the dental specialties are represented within the building by consultant clinics and University teaching Departments. Excellent links exist with clinical and laboratory services within local Hospitals and a comprehensive range of investigative and reporting services is available to the site.

Canteen facilities are available by arrangement in adjacent units and coffee/tea is available within the Dental Hospital. The nearest shopping centre at Broomhill is half a mile away.

The NHS has an active sports club at Fulwood and the majority of the University sports facilities are within short walking distance. To the west of the city is the Peak District National Park. Temporary hospital accommodation may be available.

Description of second training site

The Orthodontic Department is situated within the Maxillo-facial unit and based on the Queen's Medical Centre campus. QMC is situated 2 miles west of the city centre and 4 miles east of the M1 motorway. It also has excellent local transport links by road, bus and a newly opened tram network.

The Maxillo-facial unit is a purposed built facility opened in 2002 and consists of the Maxillo-facial Department, Orthodontic Department and Restorative Department. The Orthodontic Department comprises a four-chair open plan design to permit close supervision of the trainees and therapists. The Clinic is equipped for digital photography as well as having computer facilities for digitising lateral skull radiographs and storage of all digital photographs on a database software programme. We have a combined Orthodontic maxillofacial laboratory facilities within the same area, complete with 3D planning software and 3D printer from the planning of complex MDT cases. There is a dedicated maxillofacial Radiology Department, close to our unit, which has the ability to take all necessary plain films and CBCT scans as required.

The orthodontic department has a service commitment to provide orthodontic care for Nottingham and Nottinghamshire. The department provides comprehensive diagnosis, second opinion and treatment service for a case mix with emphasis in the areas of orthognathic surgery, facial deformity including management of cleft lip and palate, TMJ replacement, sleep apnoea and hypodontia. There are three consultant Orthodontists, two orthodontic therapists and one specialty training registrar. Nottingham is the hub for the Trent Cleft Service.

The orthodontic department has chairside computers linked to the Trust's Information System, digital dictation, digital radiographs and Dolphin digital imaging networked throughout the department and are all linked to a colour laser printer.

The Maxillo-facial unit has its own dedicated radiography department and radiographers with digital panoramic, lateral cephalometric and intra oral radiographic equipment and CBCT imaging.

Photographic facilities are also available with digital clinical cameras available within the orthodontic department and access to 3D photography from the onsite Department of Medical Photography.

The orthodontic specialty registrar has access to their own personal office within the orthodontic department, with computer access to the Trust Information Systems, digital dictation, digital radiographs, Dolphin, Microsoft Office, the internet and is linked to a number of colour and monochrome laser printers.

Within the Maxillo-facial unit there is a purpose-built laboratory with a dedicated orthodontic technician and four other technicians. Digital model scanning and 3D printing is available within the laboratory.

The Maxillo-facial unit also has its own seminar room with access to a data projector for teaching.

Secretarial support is provided via the departmental secretarial staff in order to assist the post holder with administrative duties associated with the care of their patients.

Description of third training site *(if applicable)*

N/A

Staff involved in training:

Name	Job Title	Site	Role
Catherine Brierley	Consultant Orthodontist	Charles Clifford Dental Hospital	Clinical Supervisor
Fiona Dyer	Consultant Orthodontist	Charles Clifford Dental Hospital	Clinical Supervisor
Tom Frawley	Consultant Orthodontist	Charles Clifford Dental Hospital	Clinical Supervisor
Caroline McCarthy	Consultant Orthodontist	Charles Clifford Dental Hospital	Clinical Supervisor
Sangeeta Misra	Consultant Orthodontist	Charles Clifford Dental Hospital	Clinical Supervisor
Nicola Parkin	Consultant Orthodontist	Charles Clifford Dental Hospital	Clinical Supervisor
Melanie Stern	Consultant Orthodontist	Charles Clifford Dental Hospital	Clinical Supervisor
Steven Clark	Consultant Orthodontist	Queen's Medical Centre, Nottingham	Clinical Supervisor/AES
Alice Dyke	Consultant Orthodontist	Queen's Medical Centre, Nottingham	Clinical Supervisor
Andrew Flett	Consultant Orthodontist	Queen's Medical Centre, Nottingham	Clinical Supervisor
Anjali Patel	Consultant Orthodontist	University Hospitals Derby and Burton	TPD

Indicative timetable (details are subject to change)

Week 1

	Mon	Tue	Wed	Thu	Fri
AM	1:2 Treatment Session 1:2 New Patient Nottingham SAC	Treatment Session Nottingham SAC	1:2 New patient clinic 1:2 Treatment Nottingham AF	Treatment Session Sheffield SM/CMc	1 st 2 nd Year Teaching Programme 3 rd Year New Patient Sheffield CB
PM	Research/Study Nottingham	1:2 Treatment Session Nottingham	Treatment Session Nottingham AF	Treatment Session Sheffield SM/CMc	Research/Study Sheffield

Supervisors

SAC Steven Clark

AF Andrew Flett

AD Alice Dyke

CMc Caroline McCarthy

CB Catherine Brierley

Terms and Conditions

General

The post is covered by National Health Service Terms and Conditions of Service for hospital medical and dental staff (England and Wales) as variously amended in consultation between the Trust and Staff.

Full registration with the General Dental Council is mandatory.

The salary will be paid on Specialist Registrar scale.

Car parking will be subject to availability and on-site parking cannot be guaranteed.

Information Governance

Employees will need to adhere to the trust Information Governance policy. The unauthorized use or disclosure of patient or other personal information is regarded as gross misconduct and will be subject to the Trust Disciplinary Procedures and in case of computerized information could result in a prosecution of an offence or action for civil damages under the Data Protection Act 2018

Health clearance and medical examination

All employees will need to take reasonable care for the health and safety of themselves and other people who may be affected by their actions at work. This appointment is subject to medical fitness and the appointee may be required to undergo a medical examination and chest X-ray.

Potential applicants should be aware of the Department of Health and GMC/GDC requirements with regard to HIV/AIDS and Hepatitis viruses. The successful candidate must be immune to Hepatitis B and will therefore be asked to provide in advance of appointment evidence of immunity to the Hepatitis B virus.

Candidates are advised that they will be asked at interview whether they are aware of anything preventing them from fulfilling their professional commitment and this includes health.

Study Leave

Study leave will be granted for appropriate courses, conferences and meetings provided there is support from the Training Programme Director. A maximum of 10 days is available per annum in addition to Northern Universities Consortium courses. In line with the trust policy, 6 weeks' notice is required for study leave.

Annual Leave

Annual leave is offered in line with trust policy, calculated at 25 to 30 days depending on level of experience and NHS service. As with study leave 6 weeks' notice must be given prior to leave.

Annual leave must be taken in equal distribution across both sites.

Annual leave is strongly encouraged not to be in term time.

Other information**Unforeseen circumstances**

In accordance with the Terms and Conditions of Service of Hospital Medical and Dental Staff (England and Wales) paragraph 110, Junior Doctors shall be expected in the run of their duties, and within their contract and job description, to cover for the occasional and brief absence of colleagues as far as is practicable.

Residence

This is a non-resident post

Removal expenses

Trusts operate their own policy for the reimbursement of relocation expenses for Specialty Trainees. You should not commit yourself to any expenditure in connection with relocation before first obtaining advice and approval from the Medical Staffing Department at your employing Trust, otherwise you may incur costs which you will be unable to reclaim.

Notification of termination of employment

Specialty Registrars are required to give the Trust a minimum of three months' notice of termination of their employment. The appointment is for one year in the first instance, renewable for a second year subject to satisfactory work and progress.

Health and safety

Each hospital involved in this rotation recognises its duties under the Health and Safety at Work Act 1974 to ensure, as far as is reasonably practicable, the health, safety and welfare at work of all its employees and in addition the business of the Trust shall be conducted so as to ensure that patients, their relatives, contractors, voluntary workers, visitors and members of the public having access to Trust premises and facilities are not exposed to risk to their health and safety. All medical & dental staff under contract to the Trusts will be expected to comply with national health & safety policies & those specific to the individual Trusts.

Arrangements for applicants to visit Lincoln County Hospital and The Charles Clifford Dental Hospital

Please feel free to contact us and come for a look round! Candidates wishing to visit the Hospitals or to have any informal discussions are requested to make arrangements with:

Queen's Medical Centre

Steven Clark
Consultant Orthodontist
Queen's Medical Centre
Nottingham University Hospitals NHS Trust
Derby Road
Nottingham
NG7 2UH
Tel: 01159249924
Email: steven.clark@nuh.nhs.uk

Charles Clifford Dental Hospital

Mrs Catherine Brierley
Consultant Orthodontist
Charles Clifford Dental Hospital
Wellesley Road
Sheffield
S10 2SZ
Telephone: 0114 2717879
Email: Catherinebrierley@nhs.net

Training Programme Director

Anjli Patel
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