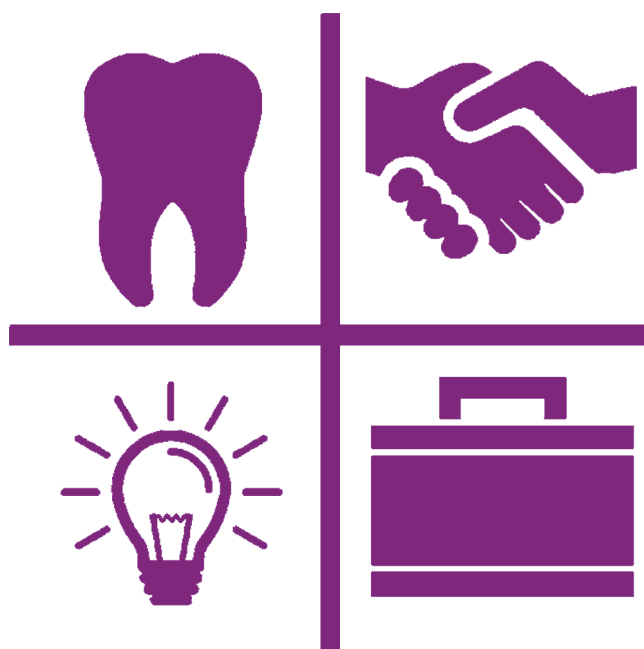
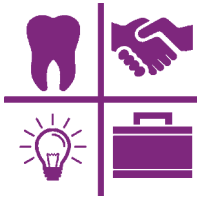


Staffordshire and Stoke-on-Trent Dental Foundation Training Scheme



Whole Year Term Programme 2022-2023





Staffordshire and Stoke-on-Trent Dental Foundation Training Scheme

Clinical Education Centre- Royal Stoke Hospital

Royal Stoke Hospital, UHNM, Newcastle road, Stoke-on-Trent ST4 6QG

Tel: 01782 679600

Stafford County Hospital

Postgraduate Medical Centre, University Hospital of North Midlands, Stafford ST16 3SA

Tel: 01785 230637

Midlands Region

Regional Postgraduate Dental Dean

Mike Foster

Associate Dean

Fleur Kellett

Regional Dental Account Manager

Rivie Mayele-Tamina

Regional Dental Faculty Support Officer

Jemma Brighton

Regional Faculty Support Administrator

Kapil Nandha

Postgraduate Centre Manager

Sarah Walker

Scheme Administrator

Sarah Walker

Training Programme Director

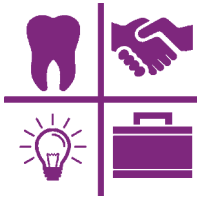
Dr. Shaam Shamsi

BDS, FGCDent, FFDT RCS (Ed), LDS RCS (Eng), MJDF (Eng), PGTLCF, PG Dip Med Eths & Law, PG Cert BAIRD

Horizons Dental Centre, 67 High street, Biddulph, Staffs ST8 6AA

07711 078304

shaam.shamsi@hee.nhs.uk



Staffordshire and Stoke-on-Trent Dental Foundation Training Scheme

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Staffordshire and Stoke-on-Trent Dental Foundation Training Scheme

Clinical Education Centre- Royal Stoke Hospital



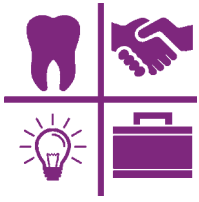
The Clinical Education Centre is part of Keele medical School and offers state of the art facilities. It has been established for over 10 years and is accessible from Junction 15 of the M6



Location and Map



Royal Stoke Hospital, UHNM, Newcastle road,
Stoke-on-Trent ST4 6QG



Staffordshire and Stoke-on-Trent Dental Foundation Training Scheme

Stafford County Hospital



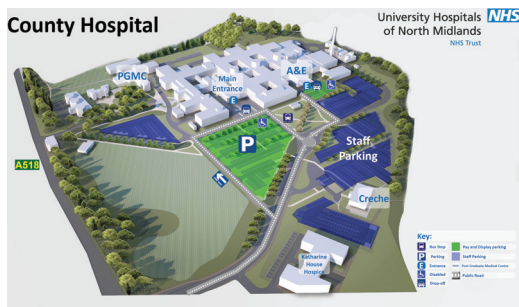
Stafford County Hospital is located off Junction 14 of the M6.

Established for over 4 decades, this hosts a range of faculty disciplines in healthcare.

There is free car park dedicated to the Postgrad centre.

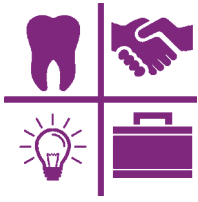


Location and Map



Postgraduate Medical Centre, County Hospital,
University Hospital of North Midlands, Weston road,
Stafford ST16 3SA

Edit



Whole Year Term

Venues and Subjects

Friday 2nd September	Clinical Skills Refresher Scheme Induction	<i>Birmingham Dental Hospital</i>
Friday 9th September	Regional Induction - Welcome and Introduction Using the Dental ePortfolio Introduction to the GDC The NHS Business Services Authority. -- The Role of the Lead Employer in DFT.	<i>Virtual Remote Learning Platform</i>
Wednesday 14th September	NHS Rules & Regulations Finance Part 1	<i>Virtual Remote Learning Platform</i>
Friday 16th September	Paediatric Dentistry	<i>Virtual Remote Learning Platform</i>
Wednesday 28th September	Diagnosis & Treatment Planning	<i>Clinical Education Centre Room FF01 (9.30am-4.30pm)</i>
Friday 14th October	Periodontology & Implants in Practice	<i>Clinical Education Centre Room FF02 (9.30am-4.30pm)</i>
Wednesday 19th October	Oral Surgery	<i>Birmingham Dental Hospital (1pm-4.30pm)</i>
Friday 21st October	Treatment Planning	<i>Stafford County Hospital-Dinwoodie Lec Theatre (9.30-4.30pm)</i>
Friday 4th November	Record Keeping Orthodontics	<i>Clinical Education Centre Room FF02</i>
Wednesday 9th November	Black Box Dentistry-Human Factors & Professionalism	<i>Birmingham Dental Hospital (9.30am-4.30pm)</i>

Wednesday 16th November	CPR Training & Medical Emergencies Photography	<i>Clinical Education Centre Room FF02</i>
Friday 18th November	Composites Part 1	<i>Birmingham Dental Hospital (9.30am-4.30pm)</i>
Friday 25th November	Occlusion & Toothwear	<i>Virtual Remote Learning Platform</i>
Friday 2nd December	Partial Dentures	<i>Stafford County Hospital- Room 7 (9.30-4.30pm)</i>
Friday 9th December	Crown & Bridgework	<i>Birmingham Dental Hospital (9.30am-4.30pm)</i>
Friday 16th December	MS1 Presentations	<i>Clinical Education Centre Room FF02 (9.30am-4.30pm)</i>
Thursday 12th January 2023	Endodontics Part 1	<i>Virtual Remote Learning Platform</i>
Friday 20th January	Endodontics Part 2	<i>Birmingham Dental Hospital (9.30am-4.30pm)</i>
Friday 10th February	MS2 Presentations	<i>Clinical Education Centre Room FF37 (9.30am-4.30pm)</i>
Friday 24th February	Inlays / Onlays	<i>Birmingham Dental Hospital (9.30am-4.30pm)</i>
Friday 17th March	Composites Part 2	<i>Birmingham Dental Hospital (9.30am-4.30pm)</i>
Friday 24th March	Complaints & the GDC Perspective	<i>Clinical Education Centre Room FF02 (9.30am-4.30pm)</i>
Friday 31st March	Complete Dentures	<i>Birmingham Dental Hospital (9.30am-4.30pm)</i>

Important Dates and Deadlines

Early Stage Review	Friday, 28 October 2022
Milestone 1	Friday, 16 December 2022
MSF	Friday, 30 December 2022
PSQ	Friday, 30 December 2022
Milestone 2	Friday, 13 January 2023
E-Lift	Friday, 7 April 2023
Audit	Friday, 21 April 2023
Milestone 3	Friday, 19 May 2023



Friday 2nd September

Birmingham Dental Hospital

Morning Session

09.30

Clinical Skills Refresher

CPD Hrs = 3

Dr. Shaam Shamsi + 3 ESs

This session is an opportunity to carry out clinical work in a skills room and to revisit many straightforward clinical techniques and processes and to refresh the skills learned whilst at dental school. It is an opportunity for peer review and guidance from some of the Scheme's Educational Supervisors.

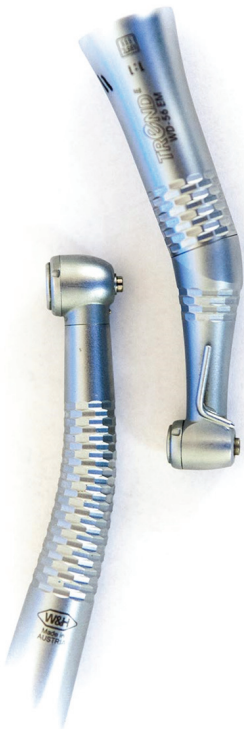
Objectives

- Be able to evidence the systematic and accurate removal of simulated dental caries.
- Have an opportunity to refresh dental preparation skills on a simulator prior to starting work in general dental practice.
- To have practised cutting a full crown preparation.

Learning Content

- Appreciation of the importance of accurate caries removal and the preservation of sound dentine and supported enamel
- Knowledge of any requirements for targeted support by the ES.

GDC Outcomes: C D



13.00

Lunch



Friday 2nd September

Birmingham Dental Hospital

Afternoon Session

14.00

Scheme Induction

CPD Hrs = 3

Dr. Shaam Shamsi

Scheme Training Programme Director

Learn about the Dental Foundation Training year, the induction process, the support services available and the commitment needed to complete the year.

Objectives

- *To introduce and orientate delegates to the Dental Foundation Training programme.*
- *To give delegates tools to develop their role as a Foundation Dentist throughout the year.*
- *Inform delegates of the requirements of Foundation Training and to develop teamwork skills.*

Learning Content

- *"Be able to demonstrate an understanding of learning styles and reflection."*
- *Define the timeline of the Dental Foundation Training year.*
- *Have a knowledge of their peer group and Midlands & East HEE personnel together with an enhanced ability to work with others as a team.*

GDC Outcomes: A B C D



16.30

End



Friday 9th September

Virtual Remote Learning Platform

Morning Session

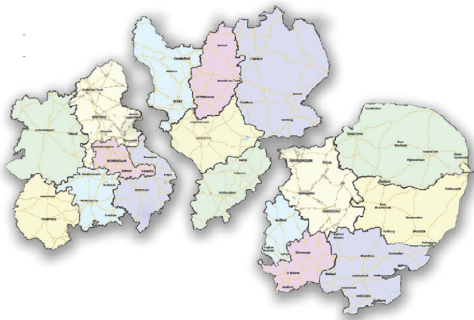
09.00

Regional Induction - Welcome and Introduction

CPD Hrs = 0.5

Mike Foster

Regional Postgraduate Dental Dean, Midlands



This session is a welcome to all the new Foundation Dentists in the East of England and Midlands Regions and to introduce and orientate them to their Dental Foundation Training year. It will help everyone develop their role as a Foundation Dentist throughout the year by providing information about the content and timelines that have to be maintained. Completion of Dental Foundation Training has specific requirements and these will be outlined and discussed.

Objectives

- Explain what the Dental Foundation Training year involves, the induction process, the support services available and the commitment needed to complete the year.
- Provide experience, access to and navigation of the Dental Foundation Training e-portfolio, Intrepid Course Manager and APlan.
- Define the RCP process involved in the satisfactory completion of Dental Foundation Training.

Learning Content

- Be able to demonstrate an understanding of learning styles and reflection.
- Have a recognition of your peer group and Regional HEE personnel together with an enhanced ability to work with others as a team.
- Recognise the need for professional and ethical behaviour and have knowledge of the NHS rules and regulations. CP process involved in the satisfactory completion of Dental Foundation Training.

GDC Outcomes: A B C D





Friday 9th September

Virtual Remote Learning Platform

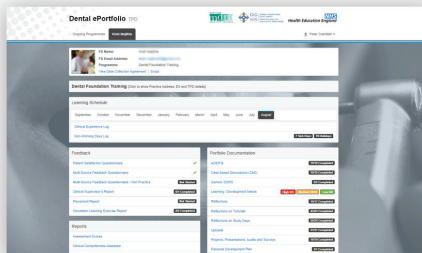
09.30

Using the Dental ePortfolio

CPD Hrs = 1.5

Peter Cranfield

TPD & Regional Advisor for Projects & Innovation



The Dental ePortfolio is an online record of your progress and development throughout the Foundation Training year. Not only does it contain your reflective comments on your experiences and learning, but it also records all your achievements and their assessments. It provides tools for gaining feedback from the dental team around you, and also from your patients. It also logs your clinical work and growth. Timely completion of the ePortfolio is essential and this session is an opportunity to learn about the content and hidden depths of the ePortfolio.

10.50

Break

11.00

Introduction to the GDC

CPD Hrs = 6

Elena Scherbatykh

Policy Manager · General Dental Council

The General Dental Council re an independent organisation which regulates dentists and dental care professionals in the UK. They set dental standards, hold a register of qualified dental professionals, quality assure education and investigate concerns about treatment or conduct.

Objectives

- To learn about the role and structure of the GDC.
- To learn about how the GDC regulates the profession
- To learn about professional and ethical responsibilities of registrants

Learning Content

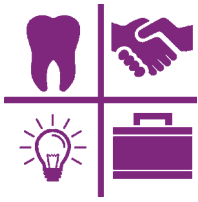
- FD's responsibilities as Dental Professionals
- How the GDC functions.
- What sanctions can be applied to registrants in breach of their professional standards

GDC Outcomes: A B C D

12.00

Lunch





Friday 9th September

Virtual Remote Learning Platform

Afternoon Session

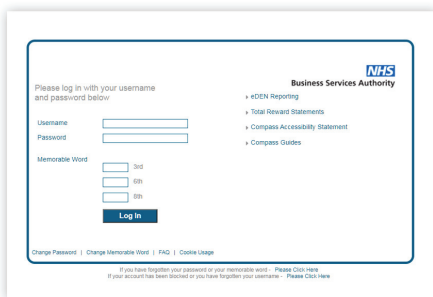
12.30

**The NHS Business Services Authority. --
The Role of the Lead Employer in DFT.**

CPD Hrs = 1.25

Nathand Brown -- Lyndsey McLoughlin

Clinical Advisor NHS Dental Services -- HR Project Support Manager DFT



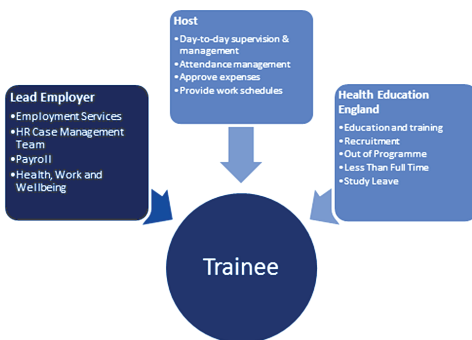
The NHS BSA support dental providers and performers. They are responsible for processing the claims we make in practice for the treatment that we provide for our patients:- over 43.6 million dental claims per year.

Our access to the BSA is via the Compass portal, where we can see and update information about ourselves as dental performers and our dental claims.

This webinar will give insight into the work of the BSA and the NHS Dental Regulations.

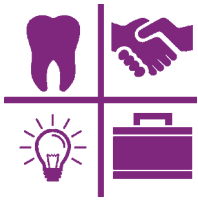
The Lead Employer in Dental Foundation Training covers many roles and functions. This presentation will provide information and guidance for everyone

The session will be completed by a short session from Malcolm Brady, Regional Postgraduate Dental Dean, East of England.



13.45

End



Wednesday 14th September

Virtual Remote Learning Platform

Morning Session

09.30

NHS Rules & Regulations

CPD Hrs = 3

Rob Tobin

GDP & Es



Provide Foundation Dentists with a working knowledge of the rules and regulations applying to the provision of NHS dental care for their patients and to ensure they are able to inform patients appropriately of the availability of NHS services.

Objectives

- *Explain how and when to claim for NHS treatment that has been provided to patients.*
- *Define the rules regarding provision of NHS dental care.*
- *Have the ability to talk confidently about what can be provided through NHS dental services.*

Learning Content

- *List the structures and content of NHS treatment bands and associated NHS banding charges.*
- *Apply the rules regarding provision of NHS dental care.*
- *Be able to perform within the structure of NHS GDS contracts.*

GDC Outcomes: A B C D

13.00

Lunch



Wednesday 14th September

Virtual Remote Learning Platform

Afternoon Session

14.00

Finance Part 1

CPD Hrs = 3

Matt Norton

Specialist Dental Accountant

Morris & Co

Objectives

- Be aware of the impact of different sorts of taxation on them
Know the basics of the calculation of their annual tax bill
- Be able to describe the key characteristics of the Pay As You Earn scheme
- Be better placed to deal with their student loan

GDC Outcomes: A B C D



16.30

End



Friday 16th September

Virtual Remote Learning Platform

Day Session

09.15

Paediatric Dentistry

CPD Hrs = 6

Francine Fletcher

GDP

The aim of this day is to review current best practice in the dental management of paediatric patients. This will be discussed using a series of case studies (plus the use of models to conduct hands on exercises).

Objectives

- *Assess and list our responsibilities in relation to paediatric management within in general dental practice.*
- *Demonstrate the use of stainless steel crowns on models to help develop the skills to use the Hall technique in a reliable manner.*

Learning Content

- *Perform a clinical assessment, special investigations and immediate management of acute dental trauma.*
- *List current treatment protocols in managing symptomatic/asymptomatic primary teeth and be able to apply current restorative techniques to manage various scenarios.*
- *Recognise when a stainless steel crown is the preferred treatment option in and demonstrate delivery of this treatment modality.*
- *Be able to evaluate our responsibilities to provide safeguarding for children within a general dental environment.*

GDC Outcomes: A B C D





Wednesday 28th September

Clinical Education Centre Room FF01 (9.30am-4.30pm)

Day Session

09.30

Diagnosis & Treatment Planning

CPD Hrs = 6

Dr Riaz Yar

GDP & Specialist Prosthodontist

An update and revision of the principles of Diagnosis and Treatment planning in General Dental Practice

Objectives

- Discuss how to take a comprehensive history from a patient.
- How to carry out a thorough extra oral and intra oral examination
- Which special investigations to carry out
- Formulate a list of diagnoses
- How to discuss treatment options with patients
- Formulate a treatment plan

Learning Content

- FDs will be better placed to provide the best possible care for their patients and make sensible treatment plans suitable for individual patients

GDC Outcomes: A B C D





Friday 14th October

Clinical Education Centre Room FF02 (9.30am-4.30pm)

Day Session

09.30

Periodontology & Implants in Practice

CPD Hrs = 6

Amit Patel

GDP & Specialist Periodontist

1. To update Foundation Dentists on the management of Periodontal disease and Peri-implantitis and to make the best use of the dental team and skill mix and know when to refer such patients.
2. To give an overview of Dental Implants



Objectives

- To discuss the patient examination and investigations appropriate to periodontal care.
- To discuss the various treatment modalities appropriate for patients with periodontal disease.
- To discuss ways of monitoring periodontal disease and appropriate referrals.
- To discuss ways of monitoring peri-implant disease and to consider what treatments are appropriate for peri-implant disease.
- To understand the use of skill mix in the management of periodontal disease
- Give an overview of dental implants

Learning Content

- FDs will be better placed to recognize and appropriately treat their patients with periodontal disease in general dental practice. They will have a better understanding of dental implants and know when to refer patients appropriately.

GDC Outcomes: A C D



Wednesday 19th October

Birmingham Dental Hospital (1pm-4.30pm)

Afternoon Session

13.00

Oral Surgery

CPD Hrs = 3

Kaushik Paul

GDP

This day aims to reduce the stress and trauma of oral surgery for patients and FDs

Note: There will be a recorded webinar to view and an online tutorial [evening] associated with this course – date to be confirmed. All elements MUST be completed before you can be awarded the CPD hours.



Objectives

- *To review the important elements of history taking and assessment for oral surgery*
 - *To revise the implications of commonly occurring medical conditions for oral surgery*
 - *To revise the basic techniques and protocols for oral surgery*
 - *To practice assessing and planning for different clinical cases*
 - *To practice surgical techniques (lifting a flap, sectioning a tooth, bone removal, luxation, suturing) under supervision.*

Learning Content

- *The course will cover treatment planning, techniques, and procedures so that by the end of the day participants will feel more confident in dealing with minor oral surgery cases*
FDs will have had the opportunity to discuss the problems they have encountered in practice, discuss possible solutions and learn from the successes and mistakes of others

GDC Outcomes: A B C D



Friday 21st October

Stafford County Hospital-Dinwoodie Lec Theatre (9.30-4.30pm)

Day Session

09.30

Treatment Planning

CPD Hrs = 6

Graham Stokes

GDP

To be able to provide a comprehensive treatment plan that the patient understands and that meets the patient's needs.

Objectives

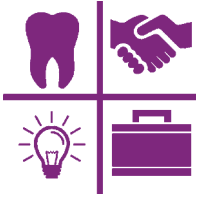
- *Explore the multiple factors involved in the development of a patients' treatment plan for NHS care.*
- *Review the methods of assessing a patient's needs, wishes, requirements and the treatment options available for each patient in relation to the NHS regulations.*
- *Evaluate the skills necessary to be able to manage, involve and communicate to a patient the options and content of a treatment plan including patient's responsibilities and preventive regimes, or any need for referral*



Learning Content

- *Identify and clarify a patient's treatment needs and requirements in relation to their wishes and expectations.*
- *Formulate suitable and effective treatment plans for patients including options for treatment modalities within the NHS regulations, including the need for any referral.*
- *Recognise the level of communication required to discuss with a patient an effective treatment plan in a manner which manages their expectations, wishes and requirements in an ethical and professional manner.*

GDC Outcomes: A B C D



Friday 4th November
Clinical Education Centre Room FF02

Morning Session

09.30

Record Keeping

CPD Hrs = 3

Dr. Shaam Shamsi

GDP & TPD

For participants to increase their understanding and knowledge relating to record keeping matters.

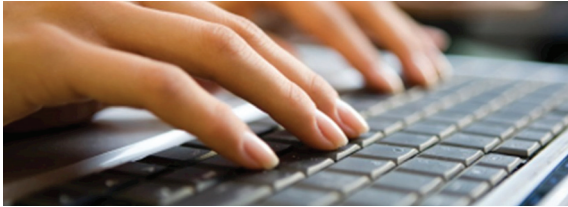
Objectives

- To revisit the fundamentals of record keeping incl what, why and when.
- To discuss how records should be evaluated, maintained and retained.
- To discuss when and how records should be maintained, retained, destroyed & archived.

Learning Content

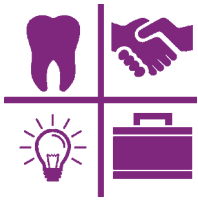
- To understand the need for good dental records, the Legislation behind it and our obligation
- To be able to produce dental records efficiently and in sufficient details

GDC Outcomes: A B C D



12.30

Lunch



Friday 4th November
Clinical Education Centre Room FF02

Afternoon Session

13.30

Orthodontics

CPD Hrs = 6

Tony Ahmed

GDP & Orthodontist

This session will use case-based studies to discuss current concepts around orthodontic assessment and treatments.

Objectives

- *Identify how to conduct a thorough orthodontic assessment in general dental practice.*
- *Explain appropriate times to refer to secondary care or specialist practice.*
- *Explore current guidance documents relating to orthodontics.*

Learning Content

- *Improved knowledge of how to carry out an orthodontic assessment in general dental practice.*
- *Recognise when to follow appropriate referral pathways.*

GDC Outcomes: A C



16.30

End



Wednesday 9th November

Birmingham Dental Hospital (9.30am-4.30pm)

Day Session

09.30

Black Box Dentistry-Human Factors & Professionalism

CPD Hrs = 6

Gan Dharrie-Maharaj Andrew Perkins Richard Garner



This bespoke programme has been introduced for the first time within the Midlands Dental Foundation Training programme for the 2022-23 intake. The day aims to demonstrate how tools can be used to understand and optimise human performance and reduce the risk of negative outcomes within dentistry

Objectives

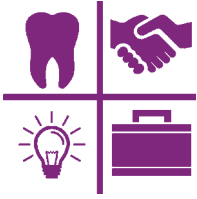
- 1. To introduce Human Factors and theory models.
- 2. To demonstrate how Human Factors have proven effective in other quality-critical industries, specifically aviation.
- 3. To demonstrate how tools can be used to understand and optimise human performance and reduce the risk of negative outcomes within dentistry.
- 4. To introduce these competencies and associated tools:
 - a. Professionalism, including professional development
 - b. Workload management
 - c. Team optimisation
 - d. Communication
 - e. Decision making
- 5. To facilitate the integration of Human Factors principles into the Dental Team



Learning Content

- 1. To appreciate how everyone operates within a system subject to Human Factors influence and challenge.
- 2. To understand how human performance can be improved through Human Factors training.
- 3. To understand what professionalism means. To be able to recognise the relevance and importance of continual professional development.
- 4. To be able to recognise and manage workload including mitigating the effects of overload.
- 5. To introduce application of collaborative and synergetic HF working practices in the dental team including Teamwork and Leadership principles.
- 6. To recognise and respond to decision-making demands in an appropriate way, applying tools and interventions as appropriate.

GDC Outcomes: A B D



Wednesday 16th November

Clinical Education Centre Room FF02

Morning Session

09.30

CPR Training & Medical Emergencies

CPD Hrs = 3

Phil Jevon

Medical Emergencies and CPR Training Instructor

The identification and safe management of the common medical emergencies that may present in the dental setting.

Objectives

- *Identify the most common medical emergencies in a dental practice*
- *Present interventions to challenge the most common medical emergencies using equipment available in the practice*
- *Offer management solutions using a team-based approach to the management of medical emergencies in the dental surgery/practice*



Learning Content

- *Recognise and define the characteristics of the most common medical emergencies in a dental surgery/practice*
- *Effectively challenge a medical emergencies situation and confidently evaluate and promptly take the correct action to manage or resolve the event*
- *Construct/develop and/or critique existing arrangements in their dental practice for managing medical emergencies*

GDC Outcomes: A B C D

12.30

Lunch



Wednesday 16th November

Clinical Education Centre Room FF02

Afternoon Session

13.30

Photography

CPD Hrs = 6

Noel Perkins

GDP

The afternoon session is to familiarize FDs with the Digital SLR camera and taking Clinical Photographs.

Objectives

- *To discuss:*
 - *The reasons for taking clinical photographs.*
 - *Informed patient's consent for photography.*
 - *Basic photographic Terminology and Principles.*
 - *Digital camera settings.*
 - *Extra oral photography techniques and common problems.*
 - *Intra oral photography techniques and common problems.*
 - *Methods for using photographic retractors and mirrors.*



Learning Content

- *At the end of this session FDs should understand the settings of the Digital SLR camera, be familiar with the equipment for taking clinical photographs and understand the issues around consent for taking clinical photographs.*

GDC Outcomes: A B C D

16.30

End



Friday 18th November

Birmingham Dental Hospital (9.30am-4.30pm)

Day Session

09.30

Composites Part 1

CPD Hrs = 6

Nadeem Younis

GDP, Practice Owner

To assist Foundation Dentists in choosing which equipment and techniques to employ when directly restoring anterior teeth.

Objectives

- Evaluate the different composite systems available, the nature of their composition and how this may impact on material selection choice when restoring anterior teeth, alongside application of the knowledge of the anatomy of anterior teeth.
- Define current bonding techniques, matrixing systems, techniques for composite build-ups/placement, use of stents, alongside shaping and finishing protocols, to produce a life-like final restoration.
- Undertake a series of practical exercises to reinforce protocols associated with direct anterior restorations using a phantom head: class IV restoration and a direct composite veneer.



Learning Content

- Critique from improved knowledge and ability, when to use which technique for direct anterior restorations.
- To have enhanced practical skills in restoring anterior teeth, using a variety of techniques and equipment, to an appropriate form, to provide a functional and aesthetic restoration.

GDC Outcomes: A C



Friday 25th November

Virtual Remote Learning Platform

Day Session

09.30

Occlusion & Toothwear

CPD Hrs = 6

Mahul Patel

GDP & Specialist Prosthodontist

To build on the undergraduate knowledge and understanding of occlusion and toothwear.

Objectives

- *Define the ideal of the static and dynamic dentition.*
- *To be able to recognise tooth surface loss and its causes.*
- *To understand the principles of conformation and reorganisation.*
- *To review current methods for restoring and replacing teeth in clinical practice.*



Learning Content

- *Define the vocabulary used in the study of occlusion and recognise the concepts of occlusion and its importance in dental care.*
- *Identify how and when to use a facebow, carry out a comprehensive examination of the articulatory system, record RCP and recognise the relationship between these areas and the principles involved in occlusion.*
- *Demonstrate knowledge of tooth surface loss, its diagnosis, aetiology and treatment.*

GDC Outcomes: A C

16.30

End



Friday 2nd December

Stafford County Hospital- Room 7 (9.30-4.30pm)

Day Session

09.30

Partial Dentures

CPD Hrs = 6

Graham Stokes

GDP

The day aims to give FDs an understanding of the options for replacing missing teeth and review the integration of partial denture prosthodontics, bridges and implants in treatment planning and their provision in general dental practice

Objectives

- To understand:
 - Options to replace missing teeth
 - The place of removable dentures in treatment planning.
 - Partial denture design.
 - Implant retained dentures
 - Fixed options – Bridges & Implants

Learning Content

- To understand the options for replacing missing teeth
- To understand the background and position of removable prosthodontics.
- To appreciate the process of examination and assessment.
- To understand treatment planning and consent.
- To understand partial denture design
- To understand bridgework and implants

GDC Outcomes: A C D



16.30

End



Friday 9th December

Birmingham Dental Hospital (9.30am-4.30pm)

Day Session

09.30

Crown & Bridgework

CPD Hrs = 6

Mahul Patel

GDP & Specialist Prosthodontist

To provide Foundation Dentists with an update on contemporary materials, equipment, posture, clinical techniques for the fabrication of final restorations for the following, including: temporisation, Anterior veneers, Onlays, Adhesive bridgework, Full coverage crowns – adhesive/bonded and conventional



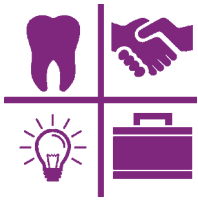
Objectives

- *Describe the principles involved in the ideal preparations and how to modify techniques when the ideal cannot be achieved.*
- *Identify appropriate use of material choice for each type of preparation.*
- *Undertake a series of practical exercises to reinforce protocols associated with indirect anterior and posterior preparations and provision of temporaries.*

Learning Content

- *FDs will be able to evaluate and critique their own preparations when they return to their training practices.*
- *To have enhanced practical skills in indirect preparations of anterior/posterior teeth, using a variety of techniques and equipment.*
- *Assess material selection for different types of indirect preparations.*

GDC Outcomes: A C



Friday 16th December

Clinical Education Centre Room FF02 (9.30am-4.30pm)

Day Session

09.30

MS1 Presentations

CPD Hrs = 6

Dr .Shaam Shamsi & ESs

This session will be used for Foundation Dentists to present their Milestone 1 Emergency Case.

Objectives

- *Learn to use the case of a patient with dental trauma or a dental emergency to reflect on clinical skills of analysis and care provision together with improved presentation skills.*



Learning Content

- *Knowledge and experience of the power of self and peer reflection in personal development.*
- *Improvement in the provision of patient care through use of reflection, analysis and planning.*

GDC Outcomes: A B C D

16.30

End



Thursday 12th January 2023

Virtual Remote Learning Platform

Day Session

09.30

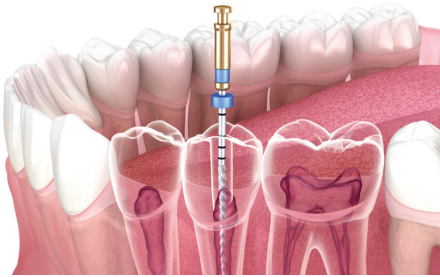
Endodontics Part 1

CPD Hrs = 6

Ammar Al-Hourani

Specialist Endodontist

To give Foundation Dentists greater confidence, knowledge and technical ability in the diagnosis and treatment of apical and pulpal pathology. To allow Foundation Dentists to understand the factors involved in restoring the endodontically treated tooth.



Objectives

- Review current concepts in the prevention of apical and pulpal pathology.
- Describe the pathophysiology of the pulp-dentine complex and the symptoms of pulp-dentine pathology.
- Undertake practical training to have a greater knowledge of the principles of endodontic access, canal preparation, canal irrigation, obturation and the restoration of the endodontically treated tooth.

Learning Content

- Demonstrate an enhanced knowledge and ability to manage patients with endodontic problems.
- Demonstrate greater skill in the treatment of endodontically involved teeth.
- Evaluate how to restore the endodontically treated tooth.

GDC Outcomes: A C



Friday 20th January

Birmingham Dental Hospital (9.30am-4.30pm)

Day Session

09.30

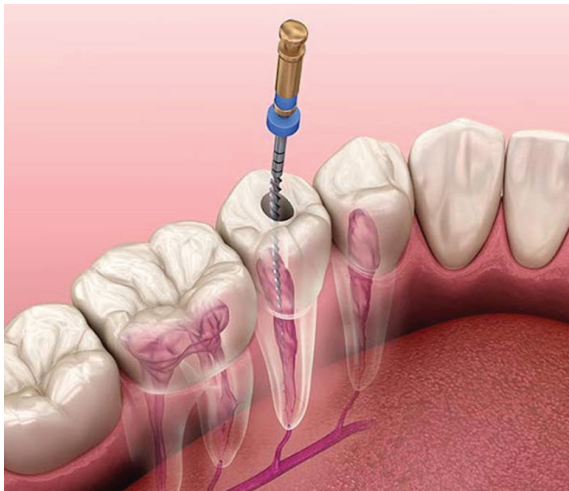
Endodontics Part 2

CPD Hrs = 6

Ammar Al-Hourani

Specialist Endodontist

To give Foundation Dentists greater confidence, knowledge and technical ability in the diagnosis and treatment of apical and pulpal pathology. To allow Foundation Dentists to understand the factors involved in restoring the endodontically treated tooth.



Objectives

- Review current concepts in the prevention of apical and pulpal pathology.
- Describe the pathophysiology of the pulp-dentine complex and the symptoms of pulp-dentine pathology.
- Undertake practical training to have a greater knowledge of the principles of endodontic access, canal preparation, canal irrigation, obturation and the restoration of the endodontically treated tooth

Learning Content

- Demonstrate an enhanced knowledge and ability to manage patients with endodontic problems.
- Demonstrate greater skill in the treatment of endodontically involved teeth.
- Evaluate how to restore the endodontically treated tooth.

GDC Outcomes: A C

16.30

End



Friday 10th February

Clinical Education Centre Room FF37 (9.30am-4.30pm)

Day Session

09.30

MS2 Presentations

CPD Hrs = 6

Ammar Al-Hourani

Specialist Endodontist

This session will be used for Foundation Dentists to present their Milestone 2 Endodontic Case.

Objectives

- Knowledge and experience of the power of self and peer reflection in personal development.
- Improvement in the provision of patient care through use of reflection, analysis and planning.

Learning Content

- Assess and treatment plan appropriately.
- Reflect regarding their own clinical work and if required use personal learning needs to improve outcomes for patients.

GDC Outcomes: A C



16.30

End



Friday 24th February

Birmingham Dental Hospital (9.30am-4.30pm)

Day Session

09.30

Inlays / Onlays

CPD Hrs = 6

Riaz Yar

GDP & Specialist Prosthodontist

To demonstrate the importance of communication and introduce Foundation Dentists to a range of skills they can use to communicate effectively with patients, team members and colleagues.

Objectives

- *Raise awareness of the importance of communication skills.*
- *Evaluate and assess clinician and patient interactions.*
- *Identify successful strategies to improve communication.*

Learning Content

- *Participants will be able to describe how stress affects their own communication with others and define the factors that affect the behaviours and communication of others.*
- *Differentiate the importance of non-verbal communication and active listening.*
- *Explain the range of skills required for dealing with a complaint and for providing feedback to colleagues.*

GDC Outcomes: A B D



16.30

End



Friday 17th March

Birmingham Dental Hospital (9.30am-4.30pm)

Day Session

09.30

Composites Part 2

CPD Hrs = 6

Nadeem Youunis

GDP and Practice owner

To assist Foundation Dentists in choosing which materials, equipment and techniques to employ when directly restoring posterior teeth.

Objectives

- Evaluate the current status of direct posterior restorations, material selection, cavity design and where relevant, bonding protocols.
- Define how isolation/moisture control aids the placement of certain materials.
- Undertake practical exercises to reinforce protocols on contemporary matrix selection, placement of composite and amalgam, alongside shaping, finishing and polishing of these materials.



Learning Content

- Critique from improved knowledge and ability, when to use which material where for direct posterior restorations.
- To have enhanced practical skills in restoring posterior teeth, using a variety of techniques and equipment, to an appropriate form, to provide a functional restoration.

GDC Outcomes: A B C D

16.30

End



Friday 24th March

Clinical Education Centre Room FF02 (9.30am-4.30pm)

Day Session with Telford

09.30

Complaints & the GDC Perspective

CPD Hrs = 6

Dr. Shaam Shamsi

Clinical Director, Horizons, and TPD

To provide a comprehensive knowledge base on the medicolegal issues that present themselves in general dental practice and management of complaints that may arise alongside ethical dilemmas.

Objectives

- *List the regulations and requirements regarding record keeping and dealing with complaints.*
- *Explore the legal and ethical responsibilities of dentists and the team including the provision of dental care within the structure and principles of providing NHS dental care.*
- *To learn about the regulations surrounding the process of correct management of patient complaints within General Dental Practice.*
- *Describe the processes of the GDCs regulation of the profession.*



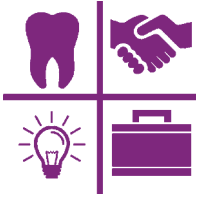
Learning Content

- *Produce effective patient records within dental practice*
- *Implement appropriate complaints handling in general dental practice.*
- *Identify the role of an indemnity provider in the support of the practice team and be able to define the professional responsibilities of all members of the dental team.*

GDC Outcomes: A B D

16.30

End



Friday 31st March

Birmingham Dental Hospital (9.30am-4.30pm)

Day Session

09.30

Complete Dentures

CPD Hrs = 6

Riaz Yar

GDP & Specialist Prosthodontist

To provide a solid set of principles in complete denture fabrication focusing on correct diagnosis, impressions, bite registration trial insertion and definitive insertion with aftercare

Objectives

- *Define the principles of provision of complete dentures in a general dental practice setting.*
- *Identify the methods of obtaining and interpreting diagnostic casts and gathering relevant information in formulating a diagnosis, prognosis and treatment plan for patients requiring complete dentures.*
- *Describe the planning, design prescription and delivery of effective complete prostheses, including communication with the dental laboratory team, to provide effective patient care.*



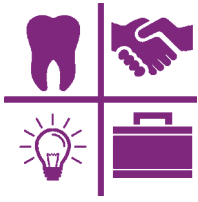
Learning Content

- *Describe the planning, design prescription and delivery of effective complete prostheses, including communication with the dental laboratory team, to provide effective patient care*
- *Can demonstrate how to take excellent impressions for complete dentures and their importance (based on the initial diagnosis of each edentulous case).*
- *Perform accurately inter-arch relationship records and know when to take a facebow record, including assessment of tooth shape and size.*

GDC Outcomes: A B C D

16.30

End



Calendar 2022-2023

DATE	TOPIC
Friday 2nd September 2022	Am-Clinical Skills Refresher Pm- Scheme Induction
Friday 9th September 2022	Regional Induction
Wednesday 14th September 2022	Am- NHS Rules & Regulations Pm- Finance Part 1
Friday 16th September 2022	Paediatric Dentistry in Practice
Wednesday 28th September 2022	Diagnosis & Treatment Planning- -Joint with Telford Scheme
Friday 14th October 2022	Periodontology and Implants in Practice
Wednesday 19th October 2022	Oral Surgery
Friday 21st October 2022	Treatment Planning
Friday 4th November 2022	Am- Record Keeping Pm- Orthodontics
Wednesday 9th November 2022	Human Factors & Professionalism
Wednesday 16th November 2022	Am- Medical Emergencies & CPR Training Pm- Photography
Friday 18th November 2022	Composites Part 1
Friday 25th November 2022	Occlusion & Toothwear
Friday 2nd December 2022	Partial Dentures
Friday 9th December 2022	Crown & Bridgework
Friday 16th December 2022	MS1 Presentations

Thursday 12th January 2023	Endodontics Part 1
Friday 20th January 2023	Endodontics Part 2
Friday 10th February 2023	MS2 Presentations
Friday 24th February 2023	Inlays / Onlays
Friday 17th March 2023	Composites Part 2
Friday 24th March 2023	Complaints & the GDC Perspective -Joint with Telford Scheme
Friday 31st March 2023	Complete Dentures
Friday 21st April 2023	Anxiety & Pain Management
Friday 9th June 2023	MS3 Presentations
Friday 23rd June 2023	Finance part 2, Accounting & Contracts
Friday 30th June 2023	FD Celebration day
Friday 7th July 2023	CGDent day



Educational Supervisors and Foundation Dentists



Bhaven Patel

Great Wyrley Dental Practice, 2 Southfield Way, Walsall WS6 6JZ



Amman Alvi

University of Birmingham

01922 413703



Brij Dody

Brij Dhody Dental Practice, 2 Bhylls Lane, Wolverhampton WV3 8DH



Sharonjit Kaur

Kings College, London

01902 766 287



Emad Moore

Cannock Dental Practice, Wolverhampton Road, Cannock, Staffordshire WS11 1AP



Kevin Dos Remedios

University of Liverpool

01543 503251



Kevin Kain

Dam Street Dental practice, 9 Dam Street, Lichfield WS13 6AE



Hana Hadad

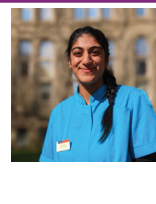
University of Bristol

01543 264630



Priya Gajree

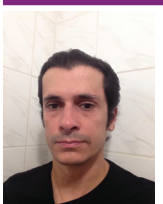
Sixteen A Dental Care , 16A High Street, Swadlincote, Derbyshire DE11 8HY



FD's Name

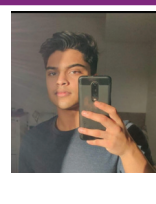
University of Manchester

01283 221857



Rodrigo Pacheco

Sixteen A Dental Care , 16A High Street, Swadlincote, Derbyshire DE11 8HY



Koriem Ali

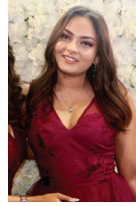
University of Liverpool

01283 221857



Renuka Handa

Pickering House Dental & Implant Surgery, 76 Upper St John Street, Lichfield, Staffs, WS14 9DX



Afreen Ahmed

Kings College, London

01543 251460



Saleem Mulla

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Anmoldeep Singh

Kings College, London

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Tarlochan Jheeta

Premier Dental Care, 3 Bloxwich Lane, Walsall WS2 7JS



Wasif Khan

Kings College, London

01922 477400



Gurjit Moore

oraco dental PELSALL, 55 Norton Road, Pelsall, Walsall WS3 4AX



Safa Khan

University of Liverpool

07866 499705



Daljit Singh

Park Dental Practice, 16 Ball Haye Road, Leek, Staffs ST13 6AF



Katerina Vlachou

University of Sheffield

07939 308393



Kayleigh Vassel

Priory Dental Practice, 21 Portland Road, Aldridge WS9 8NS



James Foster

University of Birmingham

07773 717354



Rajpreet Sidhu

oraco dental SIXWAYS, 74 Lysways Street, 74 Lysways Street Walsall WS1 3AB



Seena Bhagi

University of Plymouth

07841 042470



Lucy Makin

Mere Green Dental Care, Mere Green Dental Care, Sutton Coldfield B75 5BL



Joydeep Riaar

University of Plymouth

07977 265754



Harj Gill

Cannock Dental Care, 49 Market Plice, Cannock, Staffs WS11 1BP



Usman Muzaffar

University of Plymouth

07989 963941



Emma Noble

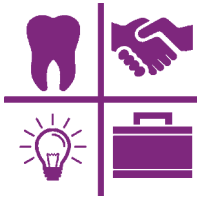
The Avenue Dentistry, 2 The Avenue , Cheadle, Staffs ST10 1EG



Sam Fisher

University of Glasgow

07866 480037



Staffordshire and Stoke-on-Trent Scheme Buddy ES Pairings 2022-2023

Foundation Dentist	Educational Supervisor(s)	Buddy ES(s)
Amman Alvi	Bhaven Patel	Emad Moore
Kevin Dos Remedios	Emad Moore	Bhaven Patel
Sharonjit Kaur	Brij Dhody	Rajpreet Sidhu
Serena Bhagi	Rajpreet Sidhu	Brij Dhody
Hana Hadad	Kevin Kain	Priya Gajree
Koriem Ali	Rodrigo Pacheco	Renuka Handa
Amber Ahmed	Priya Gajree	Kevin Kain
Afreen Ahmed	Renuka Handa	Rodrigo Pacheco
Wasif Khan	Tarlochan Jheeta	Gurjit Moore
Safa Khan	Gurjit Moore	Tarlochan Jheeta
Katerina Vlachou	Daljit Singh	Emma Noble
Sam Fisher	Emma Noble	Daljit Singh
Usman Muzaffar	Harj Gill	Saleem Mulla
Anmoldeep Singh	Saleem Mulla	Harj Gill
Joydeep Riaar	Lucy Makin	Kayleigh Vassel
James Foster	Kayleigh Vassel	Lucy Makin



List of Mandatory E-Learning

As part of your Foundation training year within the Midlands and the East of England Regions you will undertake a number of online e_Learning modules.

All of these e-learning modules have specific completion dates.

Most of the e-Learning can be accessed from the e-LFH (e-Learning for Health) website, but the Script modules can be accessed directly from your e-Portfolio using the tab at the top of the dashboard page.

e-Learning for Health

Once you have received your login details from e_Learning for Health you can access all the necessary modules by using this link:

<https://portal.e-lfh.org.uk/Component/Details/660298>

This takes you to a portal which leads to the **Midlands and East - Dental Foundation Trainees** learning path.

Here is a list of all the modules. Once each module has been completed the assessment for that module should also be completed and the certificate of completion uploaded to the e-Portfolio.

Modules Course Sections

Statutory and Mandatory Training (SMT) Completion by Early Stage Review

- Conflict Resolution Level 1 40 mins
- Data Security Awareness Level 1 70 mins
- Equality and Diversity and Human Rights Level 1 20 mins
- Fire Safety Level 1 30 mins
- Moving and Handling Level 1 40 mins
- Preventing Radicalisation - Basic Prevent Awareness 35 mins
- Safeguarding Adults Level 1 40 mins
- Safeguarding Adults Level 2 40 mins
- Safeguarding Children Level 1 30 mins
- Safeguarding Children Level 2 35 mins

Mental Capacity Act (MCA) Completion by IRCP

- Mental Capacity Act as Part of Human Rights 20 mins
- Assessing Mental Capacity 20 mins
- Planning Ahead Using the MCA 20 mins
- Best Interests 20 mins
- Restraint 20 mins

Deprivation of Liberty 20 mins
Relationship Between the MCA and the MHA 20 mins
Mental Capacity Act and Young People aged 16 or 17 20 mins
Research Involving People Who Lack Capacity 20 mins
Mental Capacity Act and Adult Safeguarding 20 mins
Settling Disputes and Disagreements 20 mins

Alcohol and Tobacco Brief Interventions Completion by IRCP

Introduction to treating and preventing ill health 15 mins
Very Brief Advice on Smoking 15 mins
Alcohol Brief Advice 15 mins
Bringing It Together - Multiple Risk Factors 15 mins
Assessment 10 mins

Making Every Contact Count (MECC) Completion by IRCP

What is MECC and why is it important 30 mins
How to have a MECC conversation 30 mins
Signposting 15 mins
Five Ways to Wellbeing 30 mins
Assessment 10 mins

HEE Rubber Dam Placement video Completion by IRCP

Using your login details for e_Learning for Health you can access this module by using this link:

<https://portal.e-lfh.org.uk/Component/Details/660298>

Script - An eLearning programme to improve prescribing competency

Please use the link in your e-Portfolio to access the Script site. When you have completed a module, this information will be passed to your e-Portfolio but you may wish to download a completion certificate for your CPD records.

Modules Completion by FRCP

Prescription Documentation and the Drug History 60 mins
Medication Errors and Adverse Drug Reactions 60 mins
Special Patient Groups 60 mins
Utilising the BNF 60 mins
Medical Emergencies 60 mins
Periprocedural Prescribing 60 mins
Dental Infection 60 mins
Pain, Ulceration, and Inflammation 60 mins
Prescription Documentation and the Drug History 60 mins
Medication Errors and Adverse Drug Reactions 60 mins

BDA & Cancer Research UK Oral Cancer Recognition Toolkit

https://www.doctors.net.uk/eclientopen/cruk/oral_cancer_toolkit_2015_open/

Although this topic may be covered in a study day, the toolkit is very valuable, and it is advised this is still completed irrespective of a scheme running an oral cancer study day. The completion certificates should be uploaded to your e-Portfolio

Module Completion by FRCP

BDA-CRUK Oral Cancer Recognition Toolkit 3 hours

List of Supplementary E-Learning Dentistry (e-Den) e-Learning for Health

<https://portal.e-lfh.org.uk>

This is a series of modules about dentistry known as e-Den. You will find these modules helpful when used in conjunction with your Study Days. References to particular modules may be included in the information for each Study Day. Accessing the relevant module before the Study Day will help you to gain more from the interactive learning session.

To locate the e-Den modules in the e-Learning for Health Website, click on '**My e-Learning**' at the top of the webpage and then enter the **Dentistry** name in the search box. When the search results appear, you will see the **Dentistry** module listed with an icon; click on '**Enrol**' and the Module will be added to your account. You will then be able to see each of the e-Den Modules and Course Sections in 'My e-Learning'.

e-Den Module

1 Patient Assessment

Profiling the Patient Assessment Methods and Techniques
Good Practice Health Promotion and Disease Prevention
Patient Assessment Profiling the Patient

2 Human Diseases and Medical and Dental Emergencies

Medical Topics and Dentistry Medical Emergencies In Dentistry

3 Anxiety and Pain Control in Dentistry

Principles of Dental Pain Mediators of Central Pain
Dental Local Anaesthesia Dental Local Anaesthetic Technique
Management of Dental Pain Non-Pharmacological Anxiety Management
Intravenous Sedation Inhalation Sedation
Dental General Anaesthesia

4 Periodontal Disease and Management

Aetiology of Periodontal Disease
Periodontal Diagnosis and Determination of Prognosis Periodontal Treatment Options
Patient Education and self-Performed Plaque Control Non-Surgical Periodontal Therapy
Surgical Periodontal Therapy

5 Hard and Soft Tissue Surgery

Pre- and Post-operative Assessment Exodontia
Surgical Dentistry Advanced Trauma Life Support (ATLS)

Management of Un-Erupted, Impacted, Ectopic Management of Benign Soft Tissue lesions and Supernumerary Teeth

6 Surgical and Non-Surgical Management of Head and Neck Disease

Accurate Drug History and Relevance of Allergies Odontogenic Infections

Management of Oral Mucosal Diseases Craniofacial Pain Disorders

Neoplastic and Non Neoplastic Disease of the Head and Neck

7 Management of the Developing Dentition

Orthodontic Indices Assessment for interceptive Treatment

Space Maintenance Simple Removable Appliances

Oral Habits and Occlusal Trauma in the Mixed Dentition

Emergency Care and Management of Orthodontal Problems

Contemporary Orthodontics Normal Facial Growth and Dental Development

Abnormalities of Facial Growth and Dental Development

8 Restoration of Teeth

Caries Restoration of Permanent Teeth

Crowns Restoration of Deciduous Teeth

Aesthetic Dentistry Dental Biomaterials

Tooth Surface Loss Endodontics

Dental Trauma

9 Replacement of Teeth

Bridgework Occlusion

Complete Dentures Partial Dentures

Implantology Miscellaneous

10 Communication

Patient and the Family Teamworking

Other Professionals

11 Professionalism

Ethics Self

The Clinical Team and Peers

12 Management and Leadership

The Need for Effective leadership and Management Quality in Healthcare

Risk Management Self-Management

Change Management Managing a Business

Healthcare Systems Professional Practice

Management and Leadership

13 Sustainable Dentistry

Introduction to Sustainable Dentistry Measuring carbon in Healthcare



e-LIFT Project

2022-2023

Project `e-LiFT' stands for Evidence-linked Learning in Foundation Training. This is simply project work covering the non-clinical elements of the DFT curriculum which are the domains of communication, professionalism, management and leadership.

FDs are expected to complete what are essentially reflective learning exercises in four modules underpinned by evidence of their own work completed in the training practice. The modules are core topics for the FD to reflect upon:

- Infection control
- Radiology
- Medical emergencies
- Clinical communication

The reflective learning exercise for each module, allows for flexibility for the FD to hone in on specific learning or development points that have influenced them the most in their training year. Each of the modules will entail reflective writing amounting to 1000 - 1250 words, each module supported by 4- 6 pieces of evidence.

Guidance documents and templates are available on the website at:

<https://heeoee.hee.nhs.uk/node/2567>

The modules will be assessed by anonymous ESs using the APLAN platform. All four Modules are to be completed and uploaded to APLAN **7th April 2023**. You will be notified of the date of the start of the submission period; there is no room for late submission of cases or feedback reviews.

If you have any further queries please contact your TPD.



Milestones and APLAN

2022-2023

Milestones and APLAN

The Milestones are three clinical cases that Foundation Dentists (FDs) will present throughout the DFT year. The cases will increase in complexity as the year progresses and will be part of the formative assessment for IRCP and FRCP. The FDs will present each of their cases at their own scheme study day. The cases will be peer reviewed on the day by your own scheme members and educational supervisors. This process facilitates learning, self-assessment, reflection and insight. Milestone One is peer reviewed only. Milestones Two and Three use APLAN for additional anonymous feedback and scoring.

APLAN (Anonymous Peer Learning and Assessment Network) is an online tool which allows your cases to be distributed to other FDs and ESs across the Midlands and the East of England regions. Your cases will be anonymously reviewed by three FDs and three ESs. In addition, you will be asked to provide anonymous feedback for three cases submitted by other FDs.

The deadlines for the case submission and review feedback on APLAN are set at the beginning of the DFT year:

Milestone 2 Upload Deadline 13th January 2023

Milestone 3 Upload Deadline 19th May 2023

You will be notified of the date of the start of the submission period; there is no room for late submission of cases or feedback reviews. The window for giving feedback on cases will open within 48 hours of the case upload deadline closing and will remain open for two weeks. Failure to meet the deadlines may impact your IRCP and FRCP outcome.

Case Guidance

You will find information on the SharePoint for FDs that covers the Milestone cases and guidance on how to present them. General guidance for case presentation includes:

- Ensure you have written consent from your patient for the use of photographs, radiographs and clinical records;
- Start identifying cases as soon as possible, and have a few cases spare as back-up in case of patient non-attendance;
- Look at the marking criteria to help guide your presentation;
- Keep your case presentation concise and avoid using a lot of text on slides;
- Reflect on your case and provide modifications you would make in future; and
- Maximum presentation time is 10 to 15 minutes which is then followed by Q&A for around 10 minutes.

If you have any further queries please contact your TPD.



Problem Solving and Support

Staffordshire and Stoke-on-Trent 2022-2023

During the Foundation Training year there will be many opportunities for problems to arise. These may range from the 'crowns that never fit' to problems communicating with the Dental Nurse. As a Foundation Dentist you have available a wealth of expertise and experience to draw upon to help you to solve your problems.

In your Practice the main source of assistance in problem solving is, of course, your Educational Supervisor. During normal working hours you can approach your ES for assistance, or alternatively during a tutorial you can bring up a matter that is causing concern.

Your Training Programme Director is also always available for help on a whole range of clinical, professional or personal problems. This does not have to wait until a Study Day meeting; so contact your TPD by phone or email early on if you have a problem or concern. Early resolution of that burning issue will help prevent any further worry. Remember that patient safety is paramount and confidentiality is assured, if required.

The DFT group is also a very useful forum to air problems and to seek a solution. Opportunities for group discussion occur in nearly every session of the Day Release Course. Naturally openness and frankness is usually required, but all members of the group will respect our rule of confidentiality outside the sessions.

Additionally there is further support that can be obtained from the Regional Trainee Support.

Contacts for Support

Training Programme Director

Dr. Shaam Shamsi

Phone: 07711078304

Email: shaam.shamsi@hee.nhs.uk

Email: DentalTraineeSupport.ME@hee.nhs.uk



Claiming Travel and Subsistence

2022-2023

For payment of Dental Foundation Training claims, Foundation Dentists must adhere to the following guidance:

All claims must be submitted on the appropriate form issued by your TPD. This form should be fully completed, easily readable, and signed by your TPD who will check all claims are valid. They will also cross through any incomplete lines to stop any claims being added after signing.

Travel claims must reflect the actual mileage undertaken, or travel costs incurred, in attending your Study Day Programme only. Note that the mileage calculated from the home address to venue will be adjusted by NHS England once your form is submitted to them. Your usual mileage from your home to the dental practice will be deducted from the amount (you do not need to enter this separately on the form, NHS England will calculate this).

(Current mileage rate = £0.24 per mile, dentists carrying one or more named eligible dentists to the same course = an additional £0.05 per mile) Where passengers are being claimed for, their full names, contract number and performer number is required.

FDs should travel only by second class if they travel by rail and should attach tickets or receipts to their claim forms.

Taxis should not be used and cannot be claimed - if their use is required due to particular circumstances then the reasons need to be discussed with the Postgraduate Dental Dean, or Deputy, and you will need to get approval in advance, in writing, and provide it with the claim form.

Within Midlands & East overnight accommodation is not claimable except in very specific authorised circumstances, therefore claims for accommodation or evening meal allowance should be not be made.

A daily lunch allowance is payable: (applicable when more than five hours away from practice, including the times between 12:00 - 2:00pm) = up to a maximum of £5.00, itemised receipts must be provided when making a claim. Please note that bank statements are not acceptable forms of receipt and no reimbursements can be made on alcoholic drinks.

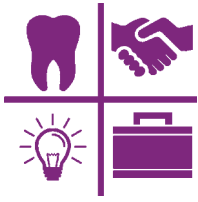
All claim forms must be completed accurately and honestly. You may only claim for actual expenses incurred and must not exaggerate claims, provide alternative or fabricated receipts or deliberately incur unnecessary expense. False claims are fraudulent and may be investigated by the NHS England Area Team, with onward referral to NHS Fraud Investigators and/or the GDC.

Claims must be submitted within 3 months of the event and receipts must be included for all travel, meals and car parking. Trainees are advised keep a copy of the claim form and the submitted receipts, and to send claim forms by signed delivery service (you may not claim this postage cost) or email.

Claim forms should be sent Completed Claim forms should be submitted to the BSA via your BSA Compass login. You can access an information leaflet about this from here:

http://www.copdend.org/dft handbook/FD_Handbook/The_Scheme/T_-_S_Expenses/FD_Travel_and_Subsistence_claims_via_Self_Service_in_Compass.pdf

Your payments will appear on the training practice BSA schedule and your Educational Supervisor will pay them to you as non-taxable expenses.



Audit Project

2022-2023

Introduction

It is a requirement of the Dental Foundation Training Curriculum that a minimum of two clinical audit cycles are to be completed by the end of the ninth month of Dental Foundation Training by each Foundation Dentist.

Submission of a formal Clinical Audit Report is a mandatory requirement for the Satisfactory Completion of Foundation Training in the Midlands and East Region.

Detailed guidance on the completion of your Audit Project will be provided in a separate document.

Process for marking

Your Clinical Audit Report will be marked by a Buddy ES using a Feedback Form approved by the Region. When complete you should email a copy of your Clinical Audit Report to your TPD and Buddy ES.

The Buddy ES will complete the Feedback Form then forward the completed Feedback Form to your TPD for moderation. Your TPD will forward the moderated Feedback Form to you and your ES for discussion at a tutorial.

E-Portfolio upload

You should complete a Tutorial Reflection and upload the completed Feedback Form to the **FD Projects, Presentations and Audits** section of the e-Portfolio. At the same time upload your completed Clinical Audit Report to the **Uploads** section of the e-Portfolio.

The TPD for your Scheme will set the submission and marking deadlines for that Scheme. They will also allocate a Buddy ES to each FD.

Your Audit Report and the completed Feedback Form must be uploaded to the e-Portfolio at least two weeks before FRCP.



Practice Equipment List

2022-2023

Practice Specifications

Electronic records - Full computer based clinical records and appointment management system.

Digital radiography

Internet access

Infection control - Up to date policies, protocols, and operating procedures including effective decontamination facilities with sufficient capacity and storage.

NHSmal account

Specification for FD Room

Size - Minimum floor area 9m².

Ventilation - Natural or mechanical ventilation must be provided. The fresh-air supply rate should not normally fall below 5 to 8 litres per second, per occupant - HSE Workplace (Health, Safety and Welfare) Regulations 1992.

Equipment for FD Room

Dental chair - Low seated design. Operating light. Delivery unit. Cuspidor. Suction. Amalgam separation.

Stool for dentist

Stool for nurse

Handwash sink

X-ray set - Rectangular collimation. Isolation switch outside the controlled area.

Amalgam mixer

Light cure lamp

Telephone

Workstation - Clinical records and appointment management software. Internet access.

Turbines - Minimum of 3.

Contra-angle handpieces - Minimum of 3.

Straight handpiece - Minimum of 1.

Ultrasonic scaler - Magnetostrictive or piezo.

Instrumentation for FD Room

Autoclavable tray system

X-ray film holders - Full range of holders for bitewing and periapical views - including full range of endodontic film holders.

Rubber dam kit - Latex free.

Conservation - Full range of instruments for normal restorative work including a single use matrix system (eg Automatrix) and a sectional matrix system (eg Composi-tight).

Periodontics - Full range of periodontal instruments including a measuring probe (eg Williams Probe) and a full set of scaling instruments (eg Gracey Curettes).

Extractions - Full range of extraction forceps (upper and lower); elevators and a set of Luxators.

Oral Surgery - Full range of surgical instruments including scalpel blades and handle, periosteal elevator, syringe for irrigation, surgical handpiece, selection of surgical burs, root tip picks, bone rongeurs, needle driver, toothed tweezers, non-toothed tweezers and suture scissors.

Prosthetics - Full range of prosthetic instruments including shade and mould guides.

Endodontics - Full range of stainless-steel hand files and NiTi rotary files.

Materials and Disposables for FD Room

Respirator - Fit tested FFP3 mask or powered hood for FD use.

Type II R Fluid Resistant Surgical Masks

Gloves - Latex free.

Bibs

Aprons

Gowns

Paper and cotton goods

Safe Sharps System - Incorporating a shield or cover that slides or pivots to cover the needle after use - HSE Health and Safety (Sharp Instruments in Healthcare) Regulations 2013.

Waste containers - For sharps, clinical waste, non-clinical waste, gypsum waste. Containers with mercury suppressant for amalgam waste, amalgam capsules and extracted teeth.

Disposable 3 in 1 syringe tips

Conservation - Full range of restorative materials including paediatric stainless-steel crowns and 016 stainless-steel orthodontic wire for trauma cases.

Prosthetics - Full range of prosthetic materials including impression compound and greenstick.

Endodontics - Full range of endodontic materials including a tooth sleuth, hypochlorite sourced from a dental supplier and Endo-Frost.

Available in the Practice for Use by the FD When Required

Dedicated Digital Camera - SLR or equivalent with lens, ring flash, retractors, and mirrors.

Conservation - Face bow and semi-adjustable articulator.

Prosthetics - Surveyor.

Endodontics - Electric pulp tester, apex locator, handpiece & motor for rotary endodontic system.

Clinical Digital Thermometer

Digital Communication - Computer or tablet with MS Teams including webcam, speakers, and microphone.



Speakers

Whole Year Term 2022-2023

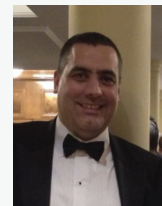
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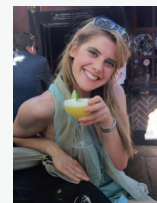
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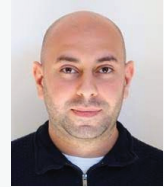
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